

**INVITATION OF APPLICATIONS  
FOR  
PANEL OF EXPERTS (MULTIPLE CHOICE QUESTIONS)  
FOR THE COMPANY SECRETARIES EXAMINATIONS**

The Institute invites applications from Professionals, Academicians and Experts for preparing a panel of Experts who are interested in developing Multiple Choice Questions (MCQs) with unique answers in the following subjects of company Secretary's examinations. The interested persons are requested to give their option of subjects, in order of preference, under the following disciplines:

<b>I</b>	<b><i>LEGAL DISCIPLINE SUBJECTS:</i></b>	
	<b>(a) Law:</b>	
	(i) Industrial , labour and General Laws	Executive Programme
	(ii) Tax Laws	Executive Programme
	<b>(b) Law and Management:</b>	
	(i) Business Environment and Entrepreneurship	Foundation Programme
<b>II</b>	<b><i>MANAGEMENT, BUSINESS COMMUNICATION, ETHICS AND SUSTAINIBILITY DISCIPLINE SUBJECTS:</i></b>	
	(i) Business Management Ethics and Communication	Foundation Programme
<b>III</b>	<b><i>ECONOMICS DISCIPLINE SUBJECT:</i></b>	
	(i) Business Economics	Foundation Programme
<b>IV</b>	<b><i>ACCOUNTING AND FINANCE DISCIPLINE SUBJECTS:</i></b>	
	(i) Fundamentals of Accounting and Auditing	Foundation Programme
	(ii) Cost and Management Accounting	Executive Programme

**SCALE OF HONORARIUM:**

A suitable remuneration will be paid on the basis of per MCQ.

**QUALIFICATIONS:**

A person applying for empanelment of his/her name as an expert for contributing MCQs should be holding professional qualification as member of the Institute of Company Secretaries of India/Institute of Cost and Works Accountants of India/Institute of Chartered Accountants of India at least for five years and/or a Doctorate Degree/Postgraduate Qualification with at least second class in the disciplines of Law, Management, Finance & Accounting and International Trade & Economics with five years experience either in an academic position or in practice or in employment in the concerned field/discipline having relevance to the subjects of examinations.

**DESIRABLE EXPERIENCE:**

Persons having adequate experience of teaching and as Head Examiner/Moderator/Paper Setter/Examiner in subjects of Legal, Management, Finance & Accounting and International Trade and Economics discipline at graduate/post-graduate level or professional examinations or in writing book(s) or study material in the relevant subject(s) OR any other specialised graduate/post-graduate level qualification(s) with relevant work experience having direct relevance to the aforesaid subject(s) of examination(s) will be preferred.

**HOW TO APPLY:**

Candidates fulfilling the above conditions **and not registered as a student of the Institute** may send their bio-data to:

Director- Academics and Perspective Planning  
22, Institutional Area, Lodi Road  
New Delhi- 110003  
Email: [sudhir.dixit@icsi.edu](mailto:sudhir.dixit@icsi.edu)