Guidelines for filling the nomination form by a candidate seeking election to the Council & Regional Council

1. The nomination should be sent in the approved form as available on the website & also published in the September, 2010 issue of the Chartered Secretary. The statement pursuant to Sub-Rule (4) of the Rule 9 read with Schedule 4 shall be verified in the manner given in clause (9) herein below.

2. The name of constituency for the election to the Council and name of the Regional Council for the election to the Regional Council should be clearly mentioned in the nomination form.

3. The maximum number of nominations that can be submitted by a candidate is only ten. In the event of receipt of more than ten nominations within the specified date and time, the first ten nominations determined, on the basis of date and time of receipt, would only be taken into consideration.

4. The proposer and seconder shall be persons entitled to vote in the election in the relevant regional constituency.

5. All corrections and overtyping in the Nomination Form should be invariably signed by the candidate.

6. One Passport size Photograph is required to be attached along with the nomination form. Name and Membership number should be written on the back of the Photograph.

7. A candidate filing nomination for Election to the Council shall enclose separate Demand drafts for Rs. 15,000/- & Rs. 20,000/- towards Nomination Fee & Security Deposit respectively favouring ‘Secretary & CEO, The Institute of Company Secretaries of India’, payable at New Delhi.

8. A candidate filing nomination for Election to the Regional Councils shall enclose separate Demand drafts for Rs. 7,500/- & Rs. 20,000/- towards Nomination Fee & Security Deposit respectively favouring ‘Secretary & CEO, The Institute of Company Secretaries of India’, payable at New Delhi.

9. Statement pursuant to Sub-Rule (4) of Rule 9 read with Schedule 4 shall be annexed with the nomination form. The statement should invariably be verified as under :

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Signature of the Candidate

VERIFICATION
I declare that the particulars given above are correct to the best of my knowledge and belief.

Date : Signature of the Candidate
Place :
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10. The nomination papers in the prescribed format complete in all respect should be sent in a closed envelop duly superscribing “Nomination for Council” or “Nomination for Regional Council” to the following address. Nomination should reach by Monday, the 4th October 2010 not later than 6.00 P.M.

Returning Officer and Secretary & CEO
The Institute of Company Secretaries of India
ICSI House
22, Institutional Area
Lodi Road, New Delhi -110003