

Sub: Quotation for designing and editing of monthly e-newsletter FOCUS of WIRC of ICSI.

Dear Sir/Madam,

Western India Regional Council (WIRC) is one of the Four Regional Councils of the Institute of Company Secretaries of India (ICSI). ICSI –WIRC has 17 Chapter Offices situated across the Western Region.

E-Newsletter FOCUS of WIRC of ICSI is a monthly e-Newsletter for information and updation on various corporate laws to the members.

Sealed Quotations are invited for designing and editing of monthly e-newsletter FOCUS of WIRC of ICSI.

The sealed quotations are to be submitted in proper format complete in all respect duly signed on business letter head of the firm/company.

The monthly issue of e-FOCUS will be approximately of **80-125** pages. Also, mention the rates for per additional 10 (Ten) pages.

The sealed quotation duly super scribed, **“Quotation for designing and editing of monthly e-newsletter FOCUS of WIRC of ICSI”** should be sent to ICSI-WIRC, 56 & 57, 5th floor, Jolly Maker Chamber no.2, Nariman Point, Mumbai- 400021 on or before June 27, 2022 by 3:00 P.M.

Quotations received after the stipulated date and time shall not be entertained.

You may quote the rates considering the prevailing taxes. As GST has been implemented, please indicate the HSN Code, GST rate and GST No in the quotation.

For any query, please contact on 022-61307923 or at anil.tale@icsi.edu;

Date: 9th June, 2022

ICSI-WIRC