

Dear Sir/Madam,

Greetings from Baroda Global Shared Services Limited (BGSS), a wholly owned subsidiary of Bank of Baroda.

We are reaching out to inform you about a current vacancy at our organization. We are seeking qualified Company Secretaries with 0–5 years of experience for the role of Assistant Company Secretary. The position involves core secretarial work in an unlisted government company.

Key details:

Position: Assistant Company Secretary

Experience: 0–5 years

Location: Gandhinagar, Gujarat

Compensation: Up to INR 9–10 LPA (depending on current CTC and negotiable)

We kindly request you to forward this opportunity to eligible candidates associated with your chapter for their consideration. Interested candidates may send their CVs directly to:

Email: harshit.gunani@bgss.in

We appreciate your support in helping us connect with suitable professionals.

धन्यवाद और शुभकामनाएं/Thanks and Regards

हर्षित गुनानी/Harshit Gunani

कंपनी सचिव/ Company Secretary - BGSSL

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