



Vision

"To be a global leader in promoting good corporate governance"

Motto

सत्यं वद। धर्मं चर। इष्टं कुरु त्वत्कृते बोधेन तु तेन कुरु

Mission

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LIBRARY OF THE ICSI-EIRC

Dear Students & Members,

For the benefit of Students & Members, EIRC of the ICSI is promoting the Library at its Campus at EIRO of the ICSI, ICSI CCGRT Kolkata Campus Action Area II Newtown Kolkata-700135. EIRC library is equipped with English and Bengali News Papers, Financial Dailies, Latest ICSI publications, Reference Materials & Sizeable collection of Books. You all are welcome to come forward with the suggestions for new inclusions also.

Books Available:

● ICSI Publications ● ICSI Study Materials ● Books on Case Laws ● Bare Acts ● Taxation ● Scanners ● Reference Books ● Chartered Secretary ● Crackers ● General Books ● Other Online Resources.

Particulars	Annual Subscription	Documents
Students	Rs.200/-	Student's / Member's ID Card & 2 Passport size photograph Self-attested copy of PAN card or Aadhar Card.
Member	Rs.200/-	

Terms & Conditions :

1. Library is open on all working days of EIRC of the ICSI from 10:00 am to 05:45 pm.
2. Any member of the library who misplaces/damages/mutilates any books or publication shall be made personally liable for the loss. The cost of the publication/book to be made good by that member of the library.
3. The annual library subscription is non-transferable and once paid shall not be refunded under any circumstances.
4. No Security Deposit is payable for taking membership of the library.
5. No book borrowing facility will be provided to the members of the library.
6. The library membership shall be valid for the current financial year and may be renewed on the 1st of April each year by paying applicable annual membership fee.
7. Each member of the library shall observe necessary and due care while handling books and other material of the library.
8. Members or readers shall maintain strict discipline inside and around the library and conduct themselves in a manner conducive to congenial atmosphere for study/research/academic discourse.
9. Every member of the library shall intimate in writing, changes if any, in his/her professional or residential address and contact number or status i.e. a registered student becoming a member of the Institute within 30 days.
10. Students are encouraged to come to the Library for availing Reading Room facility even without membership of the Library. However, the students who opts not to take membership of the Library, will not be allowed to access restricted resources which are only meant for the members of the Library.

For further details and registration, please contact:

Ms. Uma Banik Joarder/Mr. Sudipta Dutta, ICSI-EIRC Library
Mail at uma.joarder@icsi.edu / sudipta.dutta@icsi.edu Ph: (033) 3503 3810/3503 3814

CS Anuj Saraswat
Chairman
EIRC of the ICSI

CS Bishal Harlalka
Vice Chairman & Chairman Library
Committee EIRC of the ICSI

CS Satish Kumar
Secretary
EIRC of the ICSI



THE INSTITUTE OF
Company Secretaries of India

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

EASTERN
INDIA
REGIONAL
COUNCIL

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E- Library Facility at EIRC

Dear Students & Members,

For the benefit of Students & Members, the Institute has subscribed for the following Digital Resources:

1. Manupatra

The Digital Resources can be accessed only in the Library at EIRC of the ICSI in its Campus, ICSI-CCGRT, Kolkata, Action Area II, Newtown, Kolkata-700135.

We also wish to reiterate that according to clause 18.3 of the amended Library Guidelines, the e-subscription, Books and Publications of the Library shall be used within the premises of the Library only. Taking the e-subscription, Books and Publications out of the Library premises may be treated as misconduct and the Institute may take necessary disciplinary action against the person taking out such e-subscription, Books and Publications.

The manner of accessing the Digital Library as per the SOP is as follows:

E-Subscription for knowledge contents

- Library will be provided with e-subscription facility as per ICSI (Library and Reading Room) Guidelines 2020.
- There shall be a Desktop exclusively for accessing e-subscription by library members.
- A library member can avail e-library facility for a period up to three hours unless any other member of library is waiting to avail e-subscription. The facility may be extended after three hours subject to availability and no other member of the Library is waiting.
- The members of the Library may book the slots 24 hours in advance for availing e-subscription facility. However, if any member of Library does not appear on the date and time of slot booked without giving an advance intimation of 12 Hours, the Library may reject his/her request in future for booking of advance slots.
- E-subscription facility shall be extended to students and members on basis of advance booking or on the basis of first cum first served basis and shall be subject to availability.
- Also, the Students and Members using Digital Library through e-subscription is to record their details in the register maintained in the library.
- We hereby also request you to propagate the library facility among members and students.

For further details and registration, please contact:

Ms. Uma Banik Joarder (E-Admin)/Mr. Sudipta Dutta (Executive Assistant), ICSI-EIRC Library

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