

08.08.2019

To,
The Chairman,
WIRC-ICSI,
Institute of Company Secretaries of India,
Mumbai.

Dear Sir,

We are willing to appoint a Company Secretary, kindly help us to do the needful by posting the requirement on your portal. The detail regarding the same are mentioned below;


Appointing a COMPANY SECRETARY;	
Name of the Company	Jaya Sharma & Associates
Address of work location	Malad East, Mumbai 400097 (five minutes walking from the station)
Contact person	Jaya Sharma (ph: 9819501557/ 7021903336)
Nodal Contact person	Nishita Gandhi (Ph: 022-28818135/28818136)
Contact numbers	Given above
COP Number , if applicable	COP: 8154
Email id	jaya@jsa-cs.com
Job Description	Three Qualified CS
Number of Vacancies	03
Job/Work Location	Malad East, Mumbai
Salary Details (Monthly)	As per ICSI guidelines. Negotiable and will vary upon the caliber of the applicant

(By requesting to service you the above requirement; the company allows ICSI to use its name and logo to be used as a Recent Recruiter)

Thanking you in anticipation of the same.

Yours Truly,

Sign
Name
Designation
Company name :
Mobile No
Email Address :


: *Jaya*
: Jaya Sharma-Singhania.
: Founder
: Jaya Sharma & Associates
: 9819501557 / 9757113889
: jaya@jsa-cs.com

MZ

