



# **!!Attention Students!!**

## Steps for appearing in Online Pre-Exam Test and Process of Payment of Fee by the Students who are yet to remit fees towards Pre-examination test.

Dear Student,

This is to welcome you in the New Syllabus (2017) for Executive Programme of CS Course. The books for the same have already been despatched and we hope that you have started your studies.

As per the notification for the new syllabus, a mandatory Pre-Examination Test has been introduced as a pre-requisite for seeking enrolment in CS Examinations. You have to take this test before you enrol for December, 2018 Examinations. The enrollment for Examinations shall be opening on 26<sup>th</sup> August, 2018.

The Pre-Examination test shall be conducted by ICSI for all the students of Executive Programme(under New Syllabus). This Test will serve as eligibility criteria for appearing in the main Examination. In order to take this test, a fee of Rs1000/- is to be paid, which can be paid online by the students who have registered or have switched over to the New Syllabus of Executive Programme Stage and are yet to remit fees towards Pre-exam test as per procedure mentioned at **Annexure-1**. Please follow the steps as indicated therein and make the payment.

Once the payment is realised, you will get an invitation (along with login ID and default password) in due course of time to join the Online portal for giving the Pre Examination Test. Steps for using the platform may be seen at **Annexure-2**. Please read it carefully and follow the steps after receipt of the invitation.

Please monitor the 'Student' page of Institute's website <u>www.icsi.edu</u> for the latest updates on Pre-Examination Test.

You are free to raise your queries, if any, at <a href="http://support.icsi.edu">http://support.icsi.edu</a>

With best wishes,

Team ICSI

## PROCESS FOR REMITTING THE FEE FOR PRE-EXAMINATION TEST

1. **Login Page:** Student can login in to the application by entering Registration Number and DOB.

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#### http://www.icsi.in/PreExamFees/Login.aspx

It will not allow student to enter into application if he has already made payment and his transaction is Successful or after Successful reconciliation.

Both Registration Number and DOB are mandatory.

2. **StudentProfile Page:** This page populates student details along with **Pre-Exam Test Fee**.

भारतीय	NSTITUTE OF Inny Secretaries of India व कम्पनी सचिव संस्थान प्र का Act of Parliament	
PRE - EXAN	1 TEST FEE PAYMENT	
Registration Number	140545237/02/2018	
Student Name	ANANT ALOKE	
Date of Birth	11/24/1992	
Gender	Male	
Mobile	918340398583	
EmailID	noddyisone@gmail.com	
Stage	Executive	
Registration Date	10/02/2018 11:25AM	
Expiry Date	31/01/2023	
Address	Flat No, 102, Gurukripa Apartment Shukla Colony, Hinoo Ranchi	
City	Ranchi	
District	Ranchi	
State	Jharkhand	
PinCode	834002	
Country	India	
PRE - EXAM TEST FEE	1000.00	

3. **PaymentInstruction Page:** This page displays TransactionID, ReceiptID and Instructions. Student can "**Proceed to Payment**" by giving his consent on the same by checking the check box.

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## 5. Receipt Generation



Print

#### Steps to attempt Online Pre-Examination Test:

1. Login using your credentials: Link - <u>https://elearning.icsi.in</u>

(Please note, your Login credentials (Login Id and password) would be intimated to you once you pay the requisite fee)

THE INSTITUTE OF Company Secretaries of India भारतीय कम्पनी सचिव संस्थान	🕿 Email Us 📮 Visit ICSI website 🌔 FAQ	Login Login स्टब्स के प्रदाधर्म चरा स्टब्स के प्रदाधर के कि
"E Learning Dortal"	Login Studenl@icsi.com	
Click here For Recent Announcements		
	Key Benefits	

2. Click on My Course:



3. After Clicking on My Courses, all the courses in which you are enrolled will appear on the screen. You can select Online Pre Examination Test Executive Module -1 from the list of courses.

Click on Online Pre Examination test Module – 1.

Click on Launch Button in Green Color.

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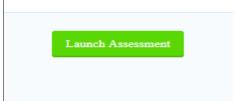
4. Upon Launching, Pre Examination Guidelines page will open, please read guidelines carefully.

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) TABLE OF CONTENTS $\leftarrow$	Online Pre Examination Test Executive Module - 1	C	7%				
Module 1: Paper 1 - Jurisprudence,	Unit-Module 1: Paper 1 - Jurisprudence, Interpretation and General Laws	Mark as Read	6				
Interpretation and General Laws	Guidelines for Online Pre-Examination Test:						
Cassessment - Paper 1: Jurisprudence, Interpretation and Company Laws	1. Qualifying the Online Pre-examination Test will be mandatory both for examination for the Executive and Professional Programmes.						
	2. The test will be conducted as follows :						
	<ul> <li>a. Online Computer Based</li> <li>b. The student can take the test from his home, cyber café or any other location.</li> <li>c. Multiple Choice Question (MCQ) type with negative marking of 25% of the allotted marks;</li> <li>d. Result of the test should be available immediately on completion of the test;</li> <li>e. Result of the test should be linked with the enrolment process for examination; The questions will be categorized as per three de Medium and Tough and shall have a ratio of 30.40.30 in the overall marking scheme.</li> </ul>	ifficulty levels i.e. Ea	ısy,				
	3. The online test shall be of 100 marks.						
	4. The duration of the test shall be 60 minutes.						
	5. Total questions in the test shall be 50.						
	6. The qualifying marks in each subject will be 40%.						
	7. A student shall have to qualify in all the subjects of the Module in which he wants to appear in an Examination Session;						
	8. The result of the Test of a subject, in which a student has qualified will remain valid for future Examinations.						
		C	Commen	t			
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5. After reading Guidelines, Please click on Assessment Tab given just below paper name

) TABLE OF CONTENTS $\leftarrow$		Online Pre Examination Test Executive Module - 1
<ul> <li>Module 1: Paper 1 - Jurisprudence, Interpretation and</li> </ul>	<	Pre-Examination Test Demo
General Laws	7	
Assessment - Paper 1: Jurisprudence, Interpretation and General Laws		Total Marks     Pass Marks     Attempts Available     Duration     View Assessment Analysis       100.0     40.0     1 of 1     60 Mins     At the End of Assessment
	_	

6. After Clicking on Assessment, Please click on launch assessment button:



7. After clicking on launch assessment, instruction page will open. Please read these instructions carefully. After reading instruction, please tick the checkbox displaying (I have read and understood the instructions and agree to adhere to them).

Please click on "I am ready to begin button".

Instructions
Please read the instructions carefully
<ol> <li>General Instructions:</li> <li>Total duration of examination is 60 minutes.</li> <li>The clock will be set at the server. The countdown timer in the top right corner of screen will display the remaining time available for you to complete the examination. When the timer reaches zero, the examination will end by itself. You will not be required to end or submit your examination.</li> <li>The Question Palette displayed on the right side of screen will show the status of each question using one of the following symbols:</li> </ol>
<ol> <li>You have not visited the question yet.</li> <li>You have not answered the question.</li> <li>You have answered the question.</li> <li>You have NOT answered the question, but have marked the question for review.</li> </ol>
<ul> <li>The question(s) "Marked for Review" will be considered for evaluation.</li> <li>The question(s) "Marked for Review" will be not be considered for evaluation. Hence, no marks will be allocated for the same.</li> </ul>
The Marked for Review status for a question simply indicates that you would like to look at that question again.

8. Assessment will start just after you click on this button. Given below is assessment screen:

Pre-Examination Test Demo	🏮 Question Paper 🛭 🚯 Instructions
GROUP ()	Student1 st
Section Time Left :58:29	3
< SECTION ()	
Question No. 1	Answered 1 Not Answered
Which of the following articles guarantees equality before law and equal protection of law for all individuals residing within the territory of India?	49 Not Visited 0 Marked for Review
© 17	Answered & Marked for Review (will not be considered for evaluation)
0 15	SECTION
0 18	Choose a Question
© 14	1 2 3 4
	5 6 7 8
	9 10 11 12
	13 14 15 16
	17 18 19 20
	21 22 23 24
Mark for Review & Next Clear Response Save & Next	Submit

\*\*\*X\*\*\*