

## **ATTENTION STUDENTS !**

### **SUPPLY OF COPY OF ANSWER BOOKS TO THE STUDENTS OF CS EXAMINATIONS JUNE, 2024 SESSION**

1. The Institute provides the facility of supply of Copy of Answer Books to the students on their request for the session June, 2024 at ICSI Examination Answer Books Portal.
2. The copy of evaluated Answer Books shall be supplied to the Applicant students within the prescribed time as per the Record Retention schedule i.e. Ordinarily for a period of 45 days from the date of Declaration of Result.
3. Any student can seek a copy of his/her Answer Book(s). The copy of evaluated Answer Book(s) is the personal information of the student, and such Answer Book(s) shall only be supplied to the student concerned and not to anyone else.
4. A candidate who wishes to obtain copy of his/her Answer Book(s) of any subject(s), as above, can apply using the following link:

<https://cc.icsi.edu>

**The portal will be operational for students from 28<sup>th</sup> August 2024.**

5. After applying at the above link, a user id and password will be sent to the student at his/her registered email from [cpioexam@icsi.edu](mailto:cpioexam@icsi.edu). Student will be required to put those credentials at web-location <https://cc.icsi.edu/SignIn> and thereafter, the Answer Book(s) shall be provided to him/her. In case of any difficulty in accessing the Answer Book(s) the student may write at [cpioexam@icsi.edu](mailto:cpioexam@icsi.edu) within the Record Retention Period of the Institute.
6. The copy of the Answer Book(s) supplied to the student shall be for his/her exclusive self-inspection/personal reference, guidance and solely be used for the bonafide educational purposes by the Applicant student and the same shall not be used for any legal purposes. Under no circumstances, the Answer Book(s) so supplied shall be made available or put up for review in public domain to any other person or put up for view in public domain. Sharing copy of Answer Book(s) or part thereof to any other person or in public domain/social media etc. and /or making comments publicly on valuation of Answer Book(s) are strictly prohibited and such instances will be viewed seriously.
7. A student who has accessed his/her Answer Book(s) of any subject/s of June, 2024 examination and wishes to address his/her grievances in respect of any error or inconsistency in valuation of Answer Book(s), if any, should apply using prescribed Application Form together with the requisite fee for Verification of Marks under Regulation 42(2) of the CS Regulations, 1982 through Student Login on the ICSI Portal within 60 days from the date of Declaration of Result or 15 days from accessing of the Answer Book(s) as made available to the Student by the Institute, whichever is earlier.

**Directorate of Examination**