

# ICSI Chapter Elections 2018

## Frequently Asked Questions and Answers thereon

(For Concerned Members/Contesting Candidates)

S. No.	Question	Answer										
1	Who is the contesting candidate?	<p>A contesting candidate is one who has filed his nomination in the prescribed nomination form along with the prescribed nomination fee as mentioned below and other documents required to be submitted within the stipulated time.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Grade of Chapter</th> <th style="text-align: center;">Nomination Fee</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">A+ &amp; A</td> <td style="text-align: center;">11800</td> </tr> <tr> <td style="text-align: center;">B</td> <td style="text-align: center;">5900</td> </tr> <tr> <td style="text-align: center;">C</td> <td style="text-align: center;">4130</td> </tr> <tr> <td style="text-align: center;">D</td> <td style="text-align: center;">2950</td> </tr> </tbody> </table>	Grade of Chapter	Nomination Fee	A+ & A	11800	B	5900	C	4130	D	2950
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2	From where a candidate desiring to contest for election will get nomination form?	<p>Nomination form can be collected from respective chapter office or it can also be downloaded from <a href="https://www.icsi.edu/chapter-election-2018/">https://www.icsi.edu/chapter-election-2018/</a></p>										
3	Whether E-voting or Postal Ballet is permissible for Chapter Election?	<p>As per “The Company Secretaries Chapter Guidelines, 1983” (As amended), there is no provision for E-voting or Postal voting for Chapter Election. Voters are required to be present physically at the polling booth on scheduled date and time.</p>										
4	Whether the election Code of Conduct, Advisory, Directive issued for Council and Regional Council Elections, 2018, are applicable to the elections of Managing Committees of Chapter?	<p>Yes. Applicable <i>w.e.f.</i> date of Notification for Elections to the Managing Committee of the Chapters 2018 <i>i.e.</i> November 15<sup>th</sup>, 2018. <a href="https://www.icsi.edu/media/webmodules/CodeofConduct_ChapterElections.pdf">https://www.icsi.edu/media/webmodules/CodeofConduct_ChapterElections.pdf</a></p>										
5	Whether a candidate can address Professional Development Programme/ Workshops/MSOP/EDP/PDP/Study Groups/ Study Circle meeting/oral coaching classes which has no member as participant?	<p>No. In accordance with the code of conduct, the contesting candidate/ his authorised representative should not address MSOP/EDP/PD/Oral Coaching classes, etc.  If any member is already faculty at chapter’s oral coaching classes, he/she should stop taking lectures immediately after filing nomination.</p>										
6	If the candidate happens to be an office bearer of the Chapter, can he use the office stationery for responding to the various communications received in the official capacity?	<p>The communications addressed to others including voters/ members/ students/ Institute etc. should be sent by Executive Officer/In-charge only.</p>										
7	Can any member who had been chairman of any chapter in past, file nomination for contesting for Election for management committee?	<p>No member of the Institute, who is or has been elected as Chairman or had been chairman, at any time in the past of any chapter of the ICSI, shall be eligible to contest election of the Managing Committee or be nominated as a member or Chairman of the Managing Committee of any Chapter.</p>										

8	Can the contesting candidate hold/attend meetings of the Managing Committee of Chapter?	There is no bar for holding normal meeting of the Chapters and its Committees and chairing thereat. However, the conduct of the candidate at the meeting should not provide any room for violation of the election code of conduct.
9	Who is eligible to be a proposer and seconder?	A member who is entitled to vote in the election in the relevant Chapter is eligible to be a proposer and seconder.
10	Should a candidate sign all the pages of nomination form and the annexure thereto?	Yes. A candidate is expected to sign all pages of nomination form and the annexure thereto
11	Can the candidate give any information of his choice in the statement?	No. The information is to be given only with respect to the items specified in the statement.
12	Is it obligatory to provide photographs? if yes, should it be coloured or black & white. Should it necessarily be passport size?	It is obligatory to provide two latest identical coloured copies of passport size photograph at the time of filing nomination.
13	Is withdrawal of nomination permissible?	Yes, a candidate may withdraw his candidature by giving a notice in his own hand duly signed by him and have it delivered to the Returning Officer.
14	If a candidate withdraw his nomination before stipulated date and time, how much refund he/she will get in the Nomination Fee?	Candidate shall be entitled to refund of 50% of the Nomination Fee paid by him/her.
15	Can a candidate announce any scholarship/award/financial assistance or scheme for the students/members?	A candidate or his authorized representative cannot announce any financial grant in any form or make promises therefore or announce any projects or schemes of any kind, which may appear to influencing the voters.
16	Whether List of Members of the Chapter as on 1 <sup>st</sup> September, 2018 can be provided to contesting candidates?	Yes. Printout or Photocopy of PDF file of list of members of chapter as on 1 <sup>st</sup> September, 2018, can be provided to contesting candidates by respective chapters, after they have filed nomination.
17	What is the procedure of withdrawal of nomination?	The contesting candidate can withdraw his nomination for election by giving a notice in his own hand duly signed by him and deliver to the Returning Officer.
18	What is mode of Payment of nomination fees?	Demand Draft drawn in favour of “The Institute of Company Secretaries of India”, payable at New Delhi.
19	Counting Of votes	Counting of votes of grade A+ & A Chapters will be done at ICSI-House, C-36, Sector-62, Noida - 201309 and counting of votes of grade B, C & D chapters will be done at respective chapter office.
20	Chairman can be proposer and seconder of other candidate?	Yes
21	What to do if Flex board and advertising board showing the name of Office Bearer of Managing Committee?	Follow the Code of Conduct as laid down in case of ICSI Central Council / Regional Council Elections - 2018.

22	How many time a member can be proposer or seconder for other candidate?	A person can be proposer / seconder for any number of candidates.
23	Can contesting candidate for Chapter Election be appointed as general observer in Examination?	No. Candidate cannot be appointed as General Observer in Examination.
24	What is “Single Transferable Vote”?	The “Single Transferable Vote”, means that each elector has only one vote, irrespective of the number of seats to be filled up. For instance, if there are six seats to be filled up, the elector does not cast six votes but indicates six successive preferences, by marking his first preference and the succeeding preferences with the appropriate numerals against the name of candidates printed on his ballot paper.
25	Whether Internal Auditor of the chapter is allowed to contest the election for managing committee of chapter?	Yes (Except Internal Auditor for Current Year)
26	Whether a member running coaching centre or faculty in private coaching centre can contest for election?	Yes Please note that there is no restriction to contest for election but if he/she is elected as member of management committee of chapter, he/she will be required to stop running coaching centre or provide service as faculty in private coaching centre due to conflict of interest, or resign from the member of management committee.
27	Contact phone number/E-mail for queries regarding Chapter Election,2018	Ph: 0120-4082109 E-mail: <a href="mailto:chapterelections@icsi.edu">chapterelections@icsi.edu</a>

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