

## ICSI CHAPTER ELECTIONS – 2018

### ELECTION TO THE MANAGING COMMITTEE OF CHAPTERS – 2018

#### Guidelines for filing the Nomination papers by a candidate seeking Election to the Managing Committee of Chapters – 2018

1. The Nomination should be submitted in the approved Nomination Form as available on the website of Institute. It can be downloaded from URL <https://www.icsi.edu/chapter-election-2018/> or can also be collected from respective chapters.
2. The name of chapter should be clearly mentioned in the Nomination Form.
3. The maximum number of Nominations that can be submitted by a candidate shall be ONE (01) only.
4. The proposer and seconder shall be persons entitled to vote in the election in the relevant chapter.
5. Two passport size colour photograph is to be attached with nomination form. Name and Membership Number of the candidate should be written on the back of each passport size photograph.
6. The Nomination papers have to be filled up meticulously. Further, all overwriting / corrections, if any, in the Nomination papers should be invariably signed by the candidate.
7. No member of the Institute, who is or has been elected as Chairman or had been Chairman, at any time in the past of any chapter of the ICSI, shall be eligible to contest election of the Managing Committee or be nominated as a member or Chairman of the Managing Committee of any Chapter.
8. In accordance with the code of conduct, the contesting candidate/ his authorised representative should not address Institute's Workshops/MSOP/EDP/PDP/Study Groups/ Study Circle meeting/oral coaching classes and not appointed as General Observer in ICSI Examinations etc.
9. A candidate filing Nomination for Election to the Managing Committee shall enclose Demand Draft of applicable amount towards Nomination fee favouring "**The Institute of Company Secretaries of India**", payable at **New Delhi**.

Grade of Chapter	Nomination Fee (Rs.)	Total amount to be paid as Nomination Fee (Rs.)
A+ & A	10000 + GST @ 18%	11,800/-
B	5000 + GST @ 18%	5,900/-
C	3500 + GST @ 18%	4,130/-
D	2500 + GST @ 18%	2,950/-

10. Checklist of documents to be submitted by the candidate is as under:

Sl. No.	Particulars
(i)	Nomination Form & Consent
(ii)	Statement of particulars to Nomination Form with verification clause
(iii)	DD towards Nomination Fees
(iv)	Two Passport size Photographs

The Nomination papers in the approved form complete in all respects should be sent in a closed envelope duly superscribing "**Nomination for Election to Managing Committee of \_\_\_\_\_ Chapter**" at the address of respective Chapter. Nomination should reach by Saturday, the 1<sup>st</sup> December 2018 not later than 6:00 P.M.

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