



THE INSTITUTE OF  
Company Secretaries of India

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE  
Statutory body under an Act of Parliament  
(Under the jurisdiction of Ministry of Corporate Affairs)

MCA: June/2024

June 28, 2024

**Dr. Manoj Govil, IAS**  
Secretary  
Ministry of Corporate Affairs  
Government of India  
Shastri Bhawan  
New Delhi -110001

**Subject: Issues in filing of return in Form DPT-3 for the financial year ending 31.03.2024**

Respected Sir,

We wish to draw your attention towards the provisions of Rule 16 of the Companies (Acceptance of Deposits) Rules, 2014 which provides that every company to which these rules apply is required to file with the Registrar a return in Form DPT-3 on or before the 30<sup>th</sup> day of June, of every year and furnish the information contained therein as on the 31st day of March of that year duly audited by the auditor of the company.

In this regard, we hereby bring to your kind notice that the Institute is getting communications from the stakeholders that they are not able to file Form DPT-3 due to following technical issues:

1. Form is not getting saved, error of 'Technical Error; pop up and due to which Form is required to be filled multiple times.
2. While filing the Form, pre-filled data of some other company is appearing in Form DPT-3.
3. In certain cases, after the Form is being edited, details of some other company appear in the Form. Also, in few other cases after 'Edit' option is clicked, whole forms turn blank and no data appears to be in the Form.
4. When the user tries to upload the Form, an error message appears as "DSC not registered in V3", even though DSC is already registered. Also, the user is unable to re-register the DSC again since the site pop-up that the 'DSC is already registered'.
5. In case of DSC, another issue is being faced i.e., of error of validation as system pop up the message 'DSC is not valid'.

In view of the above, as the last date of filing of this Form is approaching (June 30, 2024), we request you to kindly consider our submission for resolution of the above cited issues at the earliest.

Vision

"To be a global leader in promoting good corporate governance"

Motto

सत्यं वद। धर्मं चर। इच्छते तेन त्पुत्रेः श्रेयते इयं क्वचि

Mission

"To develop high calibre professionals facilitating good corporate governance"

Connect with ICSI

ICSI House, 22, Institutional Area, Lodi Road, New Delhi-110 003  
tel 011- 4534 1000 fax +91-11-2462 6727 email info@icsi.edu website www.icsi.edu





We shall be pleased to provide any further information or clarification in this regard on hearing from your goodself.

Thanking you,

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'B. Narasimhan', is written above the typed name.

(CS B. Narasimhan)  
President  
The Institute of Company Secretaries of India