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STUDENT COMPANY SECRETARY



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September - October, 2011



**THE INSTITUTE OF
Company Secretaries of India**

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

GUIDELINES FOR SEEKING EXTENSION OF REGISTRATION

EXECUTIVE PROGRAMME EXAMINATION

No extension of registration will be allowed to any student if he/she has not passed/completed the Executive Programme (Inter) examination during the validity of registration period. All such students will have to seek registration *de novo* only.

PROFESSIONAL PROGRAMME EXAMINATION

- Students whose registration expires between 28th/29th February and 31st May and between 31st August and 30th November will be allowed extension of time without payment of extension of registration fee for the limited purpose of appearing in the ensuing June or December examination, respectively, as the case may be.
- Registration of a student may be extended beyond a period of five years on year-to-year basis for appearing in the Professional Programme examination:
 - if he/she has completed postal/oral coaching and has been issued with coaching completion certificate for all modules of the Professional Programme examination under new syllabus during the validity of the previous registration period or has passed at least one module of the Professional Programme examination under the New Syllabus during the validity of the previous registration period as the case may be; and
 - makes an application for extension of registration period along with requisite fee within six months from the date of expiry of registration or within six weeks of the declaration of results of the last examination in which he/she appeared, whichever is later.
- Extension of registration shall be granted for one year at a time on payment of extension of registration fee of Rs. 500 per annum, arrears of fee, if any, under the previous registration and service charges @ Rs. 150 per module for which the student has not been issued with the coaching completion certificate for the Professional Programme.
- On the student's application for extension of registration being accepted by the Institute, the extended period will be counted in continuation of his previous registration. He/she will also continue to bear the same registration number.
- No candidate will be allowed more than two extensions including the extension, if any, already availed under old/new syllabus for completing Professional Programme examination under the new syllabus.
- A student who completes the Professional Programme examination (of the Institute) during the extended period of registration will be required to comply with the practical experience and practical training requirements as stipulated under Company Secretaries Regulations, 1982 and guidelines framed there under in this regard.
- Study material will not again be supplied on seeking extension of registration. However, it can be had on payment of Rs. 160 per subject.
- A student, on being granted extension of registration, shall be eligible to get the 'Student Company Secretary' from the month next to the month in which his application for extension of registration is accepted by the Institute.
- The Secretary - on being satisfied that application of any of the guidelines cause undue hardship to a candidate - may relax any of the said guidelines by recording reasons in writing.

GUIDELINES FOR REGISTRATION DE NOVO

(Registration *de novo* pursuant to regulation 22 read with sub-regulation (2) of regulation 24.)

(A) Guidelines for candidates seeking registration *de novo* within two years of the expiry of previous registration.

- A person whose registration has been cancelled on expiry of five-years period or otherwise may within two years of cancellation of former registration seek registration *de novo* on payment of the following fees:
 - Registration fee: Rs.1500 (w.e.f. 1.4.2008)
 - (a) Where a student has not completed coaching for both modules of Executive Programme all modules of Professional Programme, balance of Rs.5,000 of the

postal tuition fee if enrolled for Executive Programme or balance of Rs. 7,500, if enrolled for Professional Programme, as the case may be, after adjusting the amount paid on this account earlier. However, credit for having completed coaching in a particular module may be given if the coaching completion certificate has not been issued due to invalid registration or any other reason.

- Postal tuition fee of Rs 5,000 in the case of students who have passed the Executive Programme examination but not enrolled for the Professional Programme.
- Arrears of postal tuition fee, if due, under former registration where the students have been issued with coaching completion certificate(s) for both modules of Executive Programme all modules of Professional Programme as the case may be.

- On the student being registered *de novo* he will be given credit for the oral or postal tuition completed during the validity of his previous registration in the corresponding paper(s) of the new syllabus. Such a student shall not be supplied with the study material afresh. Study material can however be obtained on payment of Rs. 160 per subject. Student Company Secretary will be sent free of cost during the validity period of registration *de novo* from the month subsequent to the month in which the student was registered *de novo*.

(B) Guidelines for candidates seeking registration *de novo* after two years of the expiry of previous registration.

- A person whose registration has been cancelled or has terminated on expiry of five-year period and has not sought registration *de novo* within two years of the expiry of former registration may seek registration *de novo* within 5 years of the cancellation/termination of his former registration on payment of the following fees:

- | | |
|---------------------------------|----------|
| (i) Registration fee | Rs. 1500 |
| (ii) Exemption fee for | |
| (a) Foundation Programme | Rs. 500 |
| (b) Executive Programme | Rs. 500 |
| Examination (if already passed) | |

- Paperwise exemption fee
- (a) Executive Programme Rs. 100 per paper
- (b) Professional Programme Rs. 100 per paper

- Where a student has not completed coaching for both modules of Executive Programme all modules of Professional Programme, balance of Rs. 5,000 of the postal tuition fee, if enrolled for Executive Programme or balance of Rs. 7,500 if enrolled for Professional Programme, as the case may be. However, credit for having completed the coaching in a particular module may be given if the coaching completion certificate has not been issued due to invalid registration or any other reason.

- Rs. 7,500 in the case of students who have passed the Executive Programme but not enrolled for the Professional Programme.

- Arrears of postal tuition fee, if due, under former registration where the students have been issued with coaching completion certificates for both modules of Executive Programme all modules of Professional Programme.

- On the student being registered *de novo*, he will be given credit for the oral or postal tuition completed during the validity of his previous registration in the corresponding paper(s) at the new syllabus. Such a student shall not be supplied with the study material afresh. Study material can however be obtained on payment @ Rs. 160 per subject. Student Company Secretary will be sent free of cost during the validity period of registration *de novo* from the month subsequent to the month in which the student was registered *de novo*.

- The registration *de novo* will be valid for a period of five years from the month in which the student has been registered *de novo*.

- (C) No candidate shall be registered as a student *de novo* if he applies after five years of the expiry of the former registration. He may seek fresh registration as a student and no credit for the fees paid or examination passed under the former registration will be admissible on his registration as a fresh student under any circumstances.**

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THE INSTITUTE OF Company Secretaries of India

IN PURSUIT OF PROFESSIONAL EXCELLENCE
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Student Services

ATTENTION STUDENTS SCHEDULE OF FEES

PARTICULARS	FEES (RS.)	REMARKS
FOUNDATION PROGRAMME		
Admission Fee	1200	
Postal Tuition Fee	2400	Total Fees → 3600
EXECUTIVE PROGRAMME		
Registration Fee	1500	Total Fees → 7000 (For commerce graduates)
Foundation Examination Exemption Fee	500	
Postal Tuition Fee for Executive Programme	5000	Total Fees 7750 (For others)
Postal Tuition Fee for Foundation Programme (payable by Non-Commerce Graduates who are seeking exemption from passing the Foundation Programme Examination under clause (iii) of Regulation 38.)	750	
Foundation Pass Student	6500	Total Fees → 6500
PROFESSIONAL PROGRAMME		
Postal Tuition Fee	7500	
DE-NOVO REGISTRATION		
Registration De-Novo Fee	1500	
Exemption from Foundation Examination Fee	500	
Exemption from Executive Programme Examination Fee	500	
EXTENSION OF REGISTRATION		
Extension of Registration Fee	500	
Service Charge for Extension of Registration	150	
EXAMINATION FEE		
Foundation Programme	875	
Executive Programme	900 (Per Module)	
Professional Programme	750 (Per Module)	
Late Fee for receipt of Examination Application	100	
Change of Examination Center/Module/Medium	100	
For appearing from overseas Dubai Centre : Surcharge of US \$ 100 in addition to the applicable examination fees.		
OTHER FEES		
Paper-wise Exemption Fee	100	
Issue of Duplicate Identity Card Fee	50	
Issue of Duplicate Pass Certificate Fee	50	
Issue of Duplicate Mark Sheet	50	
Issue of Transcript / certified copy of Syllabus	100	
Verification of Marks Fee	100 (Per Subject)	

From the President



““There are seven things that will destroy us:

Wealth without work; Pleasure without conscience; Knowledge without character; Religion without sacrifice; Politics without principle; Science without humanity; Business without ethics.”

– Mahatma Gandhi

My Dear Students,

Ethics

Commercial aspirations have never accepted any constraints and so is about the corporates. Money spinning is something that is more about the reward than the ethics. Many corporates throughout the world have come under intense public scrutiny for their perceived ethical deficit. Under such circumstances, professionals by adopting a professional approach can best contribute to an ethical corporate culture enabling it to 'lead by example'. Examples are not wanting where professionals through their

professionalism, dedication have given the companies a leading edge as one of the forerunners in the respective industry.

Role of Professionals

The corporate sector in the present scenario is an instrument of change making the role and expectations of professionals more significant and axiomatic. Corporates expect more professionalism from professionals. There is vast difference between a businessman and a professional. While a businessman tries to maximize his profit, a dedicated professional endears himself among his numerous stakeholders by providing unmatched quality of service with a strong social commitment to assist any section of society in a fair, transparent and ethical manner at an affordable price using his vast intellectual skills.

Who is a Professional

"Professionals are not amateur dabblers. Professionals see situations and they handle what they see. What are the qualities that make an individual a respected professional? Experts say that a person who has "an enduring image of reliability and trust based on his knowledge, competence, experience and expertise, thorough honesty, integrity, good health, sharp memory line, constructive attitude, right approach, good temperament and behaviour, quick ability to grasp the essence of a problem from mass data of information, analytical skill and persuasive character are some of the ingredients that make an individual a respected professional in his own right. More than anything every professional should have a strong character, ethical values and professional commitment to serve the needs and aspirations of various segments of society".

You being prospective professionals must uphold ethical values and principles in the working of corporate enterprises for the good of the society. You have a pivotal role to play by counseling corporates against improper, unethical, unfair or unlawful business practices. Those of you who would be core specialists in your respective area of specialization can substantially assist the management in reviewing, modifying outdated policies, improving existing programmes and procedures and removing misconceptions, which go against the declared public policy of the Government.

December 2011 Examinations

You must have started preparing for the forthcoming December examinations. The need of the hour is to stay calm and focused. While pursuing your CS Programme (Course), your endeavour should be to aim for excellence. This requires diligence, in-depth study followed by constant updation of your knowledge. While preparing for the examination, apart from reading Study Material, Bare Acts and References, you are also advised to read Chartered Secretary, Student Company Secretary, Financial dailies, other Professional Journals and various related websites to supplement and update your knowledge. Reference to questions asked in the previous examinations would also be beneficial. Guideline Answers and Suggested Answers published by the Institute will certainly help you to have an idea as to how the answers are to be presented to the questions.

Oral Coaching Centers

As you are aware, the Institute has set up Oral Coaching Centers at almost all important cities/towns of our country to provide classroom teaching facilities. I advise you to join Oral Coaching Classes to supplement your home study programme. Further, attending Oral Coaching Classes will provide you an opportunity to interact with expert faculty and would help you improve your communication skills through interactive learning. Besides, you should also avail of the library facilities provided by the Institute at its Regional Councils and Chapters. As a supplement to postal coaching you can also get registered for e-learning.

Training

Further, you should not ignore the importance of training. I would like to emphasize that training is equally important as it helps in enhancing the knowledge and skills of the students so that they can effectively handle various organizational positions in their professional career. Corporate leaders say I quote "the current educational institutions must embrace the culture of skills training so that it benefits the wider sections of society and addresses the big issue of employability... Delivering inclusive growth is possible only through the growth of our people. We need to impart skills, training and education at all levels to match the needs of a changing India. Human capital is the pivot around which the long term transformation of our economy has to be shaped."

From the President

Training Structure

As you are aware new training structure has been approved for the students pursuing the CS Course. The new revised training structure is applicable to the students, who have registered for the Company Secretaryship Course on or after 1st September, 2009. The New Training Structure includes 7 days Student Induction Programme (SIP), 8 days Executive Development Programme (EDP), 25 hours compulsory attendance of Professional Development Programme (PDP), and 15 days Management Skills Orientation Programme (MSOP). The details of the new training structure are available on the website of the Institute.

Uploading of Study Material on Website

I am pleased to inform you that the Institute has decided to upload the study material of the entire CS Course (i.e., Foundation, Executive and Professional) on its website. I am pleased to inform you that the study material of the Foundation Programme has been uploaded on the website of the Institute. The study materials of the Executive programme and Professional Programme would also be uploaded on the website in due course.

Revision of Syllabus

This has been the endeavour of the Institute to keep its students abreast of new developments taking place in the dynamic business environments and equip them to seize the opportunities of emerging paradigm. It is in this direction that the Institute has been from time to time revising its syllabus to remain contemporary and application oriented. The Council of your ICSI has constituted a Syllabus Review Committee to review and suggest the contents of the new syllabus for Company Secretaryship Course.

New Syllabus for Foundation Programme

The Foundation Programme being the entry level to the company secretaryship course and gateway to the profession of Company Secretaries, the Syllabus Review Committee based on the feedback received from various stakeholders completed the formulation of detailed contents of the Foundation Programme. I am pleased to inform you that the Council of the Institute has approved the new syllabus for the Foundation Programme.

OMR based Examination for Foundation Programme

Keeping in view the tech-savvy new generation and with a view to leverage the information technology, the Council of the Institute has decided to conduct Optical Mark Recognition (OMR) based Examination (Objective Type Multiple Choice Questions) for the Foundation Programme under new Syllabus w.e.f. December, 2012 examination. The Council further decided that the students pursuing Foundation Programme under the existing syllabus would be given two attempts to complete the Foundation Programme. The students under existing syllabus may exercise their option to switch/ change over to new syllabus wherein no exemptions will be available against their performance in previous session(s) of examinations under existing syllabus. Further, the last examination for the Foundation Programme under the existing syllabus would be held in June, 2013 and from December, 2013 session onwards all students under the existing syllabus will automatically be switched over to OMR based examination without any exemption.

Conclusion

Being the students of this professional Institute, you should have a sense of pride aiming at achieving excellence in whatever work you undertake. It must be your endeavour to throw your heart and soul into it and try to achieve high standards of excellence. In the globalization scenario, you should not be content with being the best in India; you must be prepared to run the race with the rest of the world.

"Worthwhile folks don't just happen. You aren't born worthwhile.

You are born with the possibilities of becoming worthwhile.

Your job is to discover and develop the man or woman you ought to be."

—Robert Louis Stevenson

Celebrations

I hope you must have enjoyed the celebrations of the festival of Durga Puja and Dussehra. Now you must be eagerly awaiting celebrations of Deepawali, the festival of lights. Lamp or "Diya" is the symbol of knowledge. The day of Deepawali is to remember mantra - *Tamaso Ma Jyotir Gamaya*, (lead us from darkness to light).

I convey you my greetings for Deepawali. May the festival of Deepawali kindle within you the indomitable desire to excel in your professional and personal pursuits.

With best wishes,

October 20, 2011
Kolkata

Yours sincerely,



(CS ANIL MURARKA)

president@icsi.edu

Academic Guidance

KYC NORMS FOR SECURITIES MARKET¹

Know Your Client (KYC) is an important part of the due diligence process, the financial institutions and other regulated companies must perform to identify their clients and ascertain relevant information pertinent to doing financial business with them. Know your customer policies are becoming increasingly important globally to prevent identity theft fraud, money laundering and terrorist financing.

Beyond name matching, a key aspect of KYC controls is to monitor transactions of a customer against their recorded profile, history on the customers account(s) and with peers.

The principal objectives of a KYC are as follows:

- ensuring that only legitimate and bona fide customers are accepted
- ensuring that customers are properly identified and that they understand the risks they may pose
- verifying the identity of customers using reliable and independent documentation
- monitoring customer accounts and transactions to prevent or detect illegal activities
- implementing processes to effectively manage the risks posed by customers trying to misuse facilities.

Recently, Capital market regulator, SEBI, vide circular no. MIRSD/SE/Cir-21/2011 has announced introduction of uniform forms and documents for the purpose of customer identification by different market intermediaries like stock exchanges and mutual funds, to bring uniformity to the process effective.

It has been decided that the same Know Your Customer (KYC) form and supporting documents shall be used by all captioned SEBI registered intermediaries. The new rule will be effective from January 1, 2012.

"In case of mutual funds, portfolio managers, collective investment schemes and venture capital funds, though certain basic requirements have been prescribed for Customer Due Diligence (CDD) or KYC, no specific KYC format has been prescribed.

As a result, these intermediaries use different KYC formats and supporting documents." The new KYC form will have space for giving identity details including name, nationality, PAN and/or UID number besides details like address, gross annual income and occupation.

In addition, additional information specific to dealing in stock exchanges is also included in the form. The customers will also have to furnish various documents relating to their identity, proof of address and other facts. In case of corporate, they will have to provide copy of balance sheet for last two financial years, copy of latest holding pattern in their firm, copies of memorandum and articles of association and copies of board resolution for investment in securities market.

Foreign Institutional Investors will have to furnish copy of SEBI registration certificate, while registered societies will have to provide copy of such certificate and list of managing committee members.

I. INSTRUCTIONS FOR FILLING KYC FORM

Some Important Points must be noted while filling KYC form:

1. Self attested copy of PAN card is mandatory for all clients, including Promoters/Partners/Karta/Trustees and whole time directors and persons who have authority to deal in securities on behalf of company/firm/others.
2. Copies of all the documents submitted by the applicant should be self-attested and accompanied by originals for verification. In case the original of any document is not produced for verification, then the copies should be properly attested by entities authorized for attesting the documents, as per the below mentioned list.
3. If any proof of identity or address is in a foreign language, then translation into English is required.

¹ Prepared by Mahesh Kumar Airan, Assistant Education Officer under the guidance of Sonia Bajjal, Deputy Director, The ICSI.

4. Applicant's name & address on the KYC form should be matched with the documentary proof submitted.
5. If there is any change in correspondence address & permanent address then proofs for both have to be submitted.
6. Sole proprietor must make the application in his individual name & capacity.
7. For non-residents and foreign nationals, (allowed to trade subject to RBI and FEMA guidelines), copy of passport/PIO Card/OCI Card and overseas address proof is mandatory.
8. For foreign entities, CIN is optional; and in the absence of DIN no. for the directors, their passport copy should be given.
9. In case of Merchant Navy NRI's, Mariner's declaration or certified copy of CDC (Continuous Discharge Certificate) is to be submitted.
10. For opening an account with Depository participant or Mutual Fund, for a minor, photocopy of the School Leaving Certificate/ Mark sheet issued by Higher Secondary Board/Passport of Minor/Birth Certificate must be provided.
11. Politically Exposed Persons (PEP) are defined as individuals who are or have been entrusted with prominent public functions in a foreign country, e.g., Heads of States or of Governments, senior politicians, senior Government/judicial/ military officers, senior executives of state owned corporations, important political party officials, etc.

II. Proof of Identity (POI): - List of documents admissible as Proof of Identity:

1. Unique Identification Number (UID) (Aadhaar)/ Passport/ Voter ID card/ Driving license.
2. PAN card with photograph.
3. Identity card/ document with applicant's Photo, issued by any of the following:
 - Central/State Government and its Departments;
 - Statutory/Regulatory Authorities;
 - Public Sector Undertakings;
 - Scheduled Commercial Banks;
 - Public Financial Institutions;
 - Colleges affiliated to Universities;
 - Professional Bodies such as ICSI, ICAI, ICWAI, Bar Council etc., to their Members; and Credit cards/Debit cards issued by Banks.

III. Proof of Address (POA): - List of documents admissible as Proof of Address:

1. Passport/ Voters Identity Card/ Ration Card/ Registered Lease or Sale Agreement of Residence/ Driving License/ Flat Maintenance bill/ Insurance Copy.
2. Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill - Not more than 3 months before.
3. Bank Account Statement/Passbook -- Not more than 3 months before.
4. Self-declaration by High Court and Supreme Court judges, giving the new address in respect of their own accounts.
5. Proof of address issued by any of the following: Bank Managers of Scheduled Commercial Banks/Scheduled Co-Operative Bank/ Multinational Foreign Banks/Gazetted Officer/Notary public/ elected representatives to the Legislative Assembly/Parliament/ Documents issued by any Govt. or Statutory Authority.
6. Identity card/document with address, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members.
7. For FII/sub account, Power of Attorney given by FII/sub-account to the Custodians (which are duly notarized and/or apostilled

Academic Guidance

or consularised) that gives the registered address should be taken.

8. The proof of address in the name of the spouse may be accepted.

IV. Exemptions/clarifications to PAN

1. In case of transactions undertaken on behalf of Central Government and/or State Government and by officials appointed by Courts e.g. Official liquidator, Court receiver etc.
2. Investors residing in the state of Sikkim.
3. UN entities/multilateral agencies exempt from paying taxes/filing tax returns in India.
4. SIP of Mutual Funds upto Rs 50, 000/- p.a.
5. In case of institutional clients, namely, FIIs, MFs, VCFs, FVCIs, Scheduled Commercial Banks, Multilateral and Bilateral Development Financial Institutions, State Industrial Development Corporations, Insurance Companies registered with IRDA and Public Financial Institution as defined under section 4A of the Companies Act, 1956, Custodians shall verify the PAN card details with the original PAN card and provide duly certified copies of such verified PAN details to the intermediary.

V. List of people authorized to attest the documents:

1. Notary Public, Gazetted Officer, Manager of a Scheduled Commercial/ Co-operative Bank or Multinational Foreign Banks (Name, Designation & Seal should be affixed on the copy).
2. In case of NRIs, authorized officials of overseas branches of Scheduled Commercial Banks registered in India, Notary Public, Court Magistrate, Judge, Indian Embassy /Consulate General in the country where the client resides are permitted to attest the documents.

VI. In case of Non-Individuals, additional documents to be obtained from non-individuals, over & above the POI & POA, as mentioned below:

- (i) In case of Corporate, documents required are:
 - Copy of the balance sheets for the last 2 financial years (to be submitted every year).
 - Copy of latest share holding pattern including list of all those holding control, either directly or indirectly, in the company in terms of SEBI takeover Regulations, duly certified by the company secretary/Whole time director/MD (to be submitted every year).
 - Photograph, POI, POA, PAN and DIN numbers of whole time directors/two directors in charge of day to day operations.
 - Photograph, POI, POA, PAN of individual promoters holding control - either directly or indirectly.
 - Copies of the Memorandum and Articles of Association and certificate of incorporation.
 - Copy of the Board Resolution for investment in securities market.
 - Authorised signatories list with specimen signatures.
- (ii) In case of Partnership firm, documents required are:
 - Copy of the balance sheets for the last 2 financial years (to be submitted every year).
 - Certificate of registration (for registered partnership firms only).
 - Copy of partnership deed.
 - Authorized signatories list with specimen signatures.
 - Photograph, POI, POA, PAN of Partners
- (iii) In case of Trust, documentary requirements are:
 - Copy of the balance sheets for the last 2 financial years (to be submitted every year).
 - Certificate of registration (for registered trust only).
 - Copy of Trust deed.
 - List of trustees certified by managing trustees/CA.
 - Photograph, POI, POA, PAN of Trustees.

- (iv) In case of Hindu Undivided Family (HUF), documentary requirements are:
 - PAN of HUF.
 - Deed of declaration of HUF/ List of coparceners.
 - Bank pass-book/bank statement in the name of HUF.
 - Photograph, POI, POA, PAN of Karta.
- (v) In case of Unincorporated association or a body of individuals, documents which are required are:
 - Proof of Existence/Constitution document.
 - Resolution of the managing body & Power of Attorney granted to transact business on its behalf.
 - Authorized signatories list with specimen signatures.
- (vi) In case of Banks/Institutional Investors, documentary requirements are:
 - Copy of the constitution/registration or annual report/ balance sheet for the last 2 financial years.
 - Authorized signatories list with specimen signatures.
- (vii) In case of Foreign Institutional Investors (FII), documentary requirements are:
 - Copy of SEBI registration certificate.
 - Authorized signatories list with specimen signatures.
- (viii) In case of Army Government Bodies, documentary requirements are:
 - Self-certification on letterhead.
 - Authorized signatories list with specimen signatures.
- (ix) In case of Registered Society, documentary requirements are:
 - Copy of Registration Certificate under Societies Registration Act.
 - List of Managing Committee members.
 - Committee resolution for persons authorized to act as authorized signatories with specimen signatures.
 - True copy of Society Rules and Bye Laws certified by the Chairman/Secretary.

XBRL - AN OVERVIEW²

XBRL is a new emerging concept in India which becomes mandatory for the Indian Corporates. XBRL is set to become the standard way of recording, storing and transmitting business financial information. The Ministry of Corporate Affairs (MCA) vide its General Circular No. 37/2011 dated 07.06.2011 has mandated the following class of companies to file Balance Sheet and Profit and Loss Account along with Director's and Auditor's Report in XBRL form only from the financial year 2010-11:

- All listed companies in India and their Indian subsidiaries,
- All companies with paid up capital of Rs. 5 Crores and above
- All companies with turnover of Rs. 100 Crores and above.

However Banking Companies, Insurance Companies, Power Companies and Non Banking Financial Companies (NBFCs) are exempted from XBRL filing for this financial year due to under the different regulatory control and the separate taxonomies are under development for these companies according to their regulatory requirements.

INTRODUCTION

XBRL stands for eXtensible Business Reporting Language. XBRL is a language for the electronic communication of business and financial data which is revolutionising business reporting around the world. It provides major benefits in the preparation, analysis and communication of business information. It offers cost savings, greater efficiency and improved accuracy and reliability to all those involved in supplying or using financial data. All types of entities can experience cost benefits and process efficiencies with the use of

2. Prepared by Rakesh Kumar, Assistant Education Officer, The ICSI.

Academic Guidance

XBRL. Extensibility being one of the underlying principles of XBRL, it can be easily adapted to a wide variety of different requirements.

XBRL is an open, royalty-free software specification developed through a process of collaboration between accountants and technologists from all over the world. Together, they formed XBRL International which is now made up of over 650 members, which include global companies, accounting, technology, government and financial services bodies.

India is now an established jurisdiction of XBRL International. A separate company, under section 25 has been created, to manage the operations of XBRL India. The main objectives of XBRL India are:

- To promote and encourage the adoption of XBRL in India as the standard for electronic business reporting in India
- To facilitate education and marketing of XBRL
- To develop and manage XBRL taxonomies
- To keep the developed XBRL taxonomies updated with regard to international developments
- To represent Indian interests within XBRL International
- To contribute to the international development of XBRL

(For more information on XBRL India visit the website i.e. <http://www.xbrl.org/in>)

BENEFITS OF XBRL

XBRL provides major benefits in the preparation, analysis and communication of business information. It offers cost savings, greater efficiency and improved accuracy and reliability to all those involved in supplying or using financial data.

All types of organizations can use XBRL to save costs and improve efficiency in handling business and financial information. Because XBRL is extensible and flexible, it can be adapted to a wide variety of different requirements. All participants in the financial information supply chain can benefit, whether they are preparers, transmitters or users of business data.

XBRL increases the usability of financial statement information. The need to re-enter financial data for analytical and other purposes can be eliminated. By presenting its statements in XBRL, a company can benefit investors and other stakeholders and thereby enhance its profile. It will also meet the requirements of regulators, lenders and others consumers of financial information, who are increasingly demanding reporting in XBRL. This will improve business relations and lead to a range of benefits. With full adoption of XBRL, companies can automate data collection. For example, data from different company divisions with different accounting systems can be assembled quickly, cheaply and efficiently. Once data is gathered in XBRL, different types of reports using varying subsets of the data can be produced with minimum effort. A company's finance division, for example, could quickly and reliably generate internal management reports, financial statements for publication, tax and other regulatory filings, as well as credit reports for lenders. In XBRL not only is the data handling automated by removing time-consuming & error-prone processes, but the data can also be checked by software for accuracy.

XBRL- HOW IT'S WORK

XBRL makes the data readable, with the help of two documents – Taxonomy and instance document.

Taxonomy contains description and classification of business & financial terms, while the instance document is made up of the actual facts and figures. Taxonomy and Instance document together make up the XBRL documents.

Taxonomies are based on the regulatory requirements and standards which are to be followed by the companies. Accordingly, depending on the requirements of every country, there can be country-specific taxonomies. In India taxonomies are developed for Indian companies on the basis of following regulatory requirements:

- Schedule VI of Companies Act,
- Accounting Standards, issued by ICAI
- SEBI Listing requirements.

These Taxonomies are available on the MCA website.

An XBRL instance document is a business report in an electronic format created according to the rules of XBRL. It contains facts that are defined by the elements in the taxonomy it refers to, together with their values and an explanation of the context in which they are placed. XBRL Instances contain the reported data with their values and "contexts". Instance document must be linked to at least one taxonomy, which defines the contexts, labels or references.

INTRODUCTION OF NEW FORMS FOR XBRL FILING

The existing Form 23AC and Form 23ACA can not be used for filing balance sheet and profit and loss account in XBRL mode. Accordingly, the Ministry of Corporate Affairs vide its Notification dated 05th October, 2011 introduced the new forms 23AC-XBRL and 23ACA-XBRL (w.e.f. 6th October, 2011) for filing of documents in XBRL mode.

Further, the Central Government has also issued the Companies (Filing of documents and forms in Extensible Business Reporting Language) Rules, 2011 w.e.f. 06th October, 2011.

(Student are advised to visit MCA website for detailed text of aforesaid Rules and Forms)

STEPS FOR E-FILING OF XBRL DOCUMENTS ARE DETAILED BELOW:

- (i) Creation of XBRL instance document:
First create the XBRL instance document by mapping each financial statement element to a corresponding element in the published taxonomy.
- (ii) Validate the Instance document using XBRL validation tool
A tool has been provided on the MCA XBRL portal for validating the generated XBRL instance document. Validating the instance document is a pre-requisite before filing the balance sheet and profit & loss account on MCA portal. The following validations shall be performed by the tool:
 - the instance document is as per the latest and correct version of taxonomy prescribed by MCA
 - All mandatory elements have been entered
 - Other business rules as specified by MCA
 - Other validations as per taxonomy
- (iii) Pre-scrutiny of the instance document
Once the instance document is successfully validated from the tool, the next step is to pre-scrutinise the validated instance document with the help of the same tool. For pre-scrutinizing the instance document, a working internet connection shall be required. In the pre-scrutiny, the server side validations (i.e. validations which are to be validated from the MCA21 system) shall be performed.
- (iv) Convert to pdf and verify the contents of the instance document. (This step is essential to ensure that the textual information entered in the instance document is clearly viewable)
- (v) Attach instance document to the Form 23AC-XBRL and Form 23ACA-XBRL
First fill up the Form 23AC-XBRL and Form 23ACA-XBRL. Thereafter, attach the validated and pre-scrutinised instance document for Balance sheet to Form 23AC-XBRL. Similarly, the instance document for Profit and Loss account is to be attached to Form 23ACA-XBRL. Separate instance documents need to be attached w.r.t. standalone financial statements and consolidated financial statements.
- (vi) Submitting the Form 23AC-XBRL and Form 23ACA-XBRL on the MCA portal
After the forms are filled, the following steps are required to be performed:
 - Pre-scrutiny of the forms
 - Signing the forms
 - Upload the forms as per the normal e-filing process.It should be ensured that the attached instance documents are validated and pre-scrutinised from the XBRL validation tool. The instance documents attached with Forms are not required to

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be digitally signed. Only the e-Forms 23AC-XBRL and 23ACA-XBRL need to be digitally signed by the authorized signatories of the company. *The forms are also required to be certified by a practicing professional (i.e. a member of ICAI/ ICSI/ ICWAI).*

The XBRL instance documents submitted along with Form 23AC-XBRL and 23ACA-XBRL are in machine readable format. Therefore, for viewing the same in a human readable format, these shall be converted into human readable format by the MCA21 system. For viewing the same on MCA portal and for taking certified copies of the same, these converted documents will be available on MCA website.

Ministry of Corporate Affairs (MCA) has developed its XBRL website. Students are advised to visit the same for detailed information on XBRL at the link <http://www.mca.gov.in/XBRL/index.html>.

REVENUE RECOGNITION - AS 9³

Revenue recognition is one of the significant aspects of accounting. When revenue is said to be earned and when it should be recognised in the books of accounts is an important and basic concept for accounting of any enterprise. The Institute of Chartered Accountants of India has issued Accounting Standard 9 which deals with recognition of revenue. This standard deals mainly with the timing of recognition of revenue in the statement of profit and loss of an enterprise.

Revenue: Revenue is the gross inflow of cash, receivables or other consideration arising in the ordinary course of activities of an enterprise.

Revenue recognised under this standard: AS 9 is concerned with the recognition of following revenue items arising in the ordinary course of activities of the enterprise:

- sale of goods,
- rendering of services, and
- use by others of enterprise resources yielding
 - Interest: charges for the use of cash resources or amounts due to the enterprise
 - Royalties: charges for the use of assets such as know-how, patents, trade marks and copyrights
 - Dividends: rewards from the holding of investments in shares.

Revenue not recognised under this standard: AS 9 does not deal with recognition of following revenue items as special considerations apply to them and separate standards have been issued for them.

- Revenue arising from construction contracts (AS-7)
- Revenue arising from hire-purchase, lease agreements (AS-19)
- Revenue arising from government grants and similar subsidies (AS-12)
- Revenue of insurance companies arising from insurance contracts

TYPE OF REVENUE	WHEN TO BE RECOGNISED
Sale of goods	When seller has transferred property in goods resulting in transfer of significant risks and rewards of ownership to the buyer.
Rendering of Services	When the service contract consists of performance of more than one act, revenue can be recognised proportionately by reference to the performance of each act or When the service contract consists of performance of a single act, then the revenue is recognised after the completion of that act.

Interest	Recognised on time basis on the outstanding amount at the rate applicable.
Royalties	Recognised on accrual basis in accordance with the terms of the relevant agreement. For eg: if royalty is payable on the number of copies of the book published, revenue will be recognised on that basis only.
Dividends from investments in shares	Recognised when the owner's right to receive payment is established.

Illustrations:

1. When delivery of goods is delayed at buyer's request and buyer takes the title and accepts billing:
 - ☞ Revenue is recognised at the time of sale though physical delivery has not been completed if-
 - There is every expectation that delivery will be made.
 - The item is on hand, identified and ready for delivery to the buyer at the time the sale is recognised.
2. Goods are sold subject to installation, inspection etc:
 - ☞ Revenue is not recognised until the customer accepts delivery and installation and inspection are complete. However if the installation process is very simple then the sale can be recognised. For e.g. installation of a factory-tested television receiver normally only requires unpacking and connecting of power and antennae.
3. Goods sold on approval:
 - ☞ Revenue is recognised only when the goods have been formally accepted by the buyer or the buyer has done an act of adopting the transaction or the time period fixed for rejection has elapsed or a reasonable time period for rejection has elapsed.
4. Guaranteed sales i.e. delivery is made giving the buyer an unlimited right of return:
 - ☞ If a sale is retail offering a guarantee of "money back if not completely satisfied" it may be appropriate to recognise the sale but to make a suitable provision for returns based on previous experience. In other cases, the sale may amount to a sale on consignment.
5. Consignment sales i.e. a delivery is made whereby the recipient undertakes to sell the goods on behalf of the consignor:
 - ☞ Revenue should not be recognised until the goods are sold to a third party.
6. Cash on delivery sales:
 - ☞ Revenue is recognised only when cash is received by the seller or his agent.
7. Sales where the purchaser makes a series of instalment payments to the seller, and the seller delivers the goods only when the final payment is received:
 - ☞ Revenue from such sales is recognised when goods are delivered.
8. Trade discounts and volume rebates:
 - ☞ Trade discounts and volume rebates given are deducted in determining revenue.
9. Special order and shipments i.e. where payment (or partial payment) is received for goods not presently held in stock e.g. the stock is still to be manufactured or is to be delivered directly to the customer from a third party:
 - ☞ Revenue from such sales is recognised when goods are manufactured, identified and ready for delivery to the buyer by the third party.

³ Compiled by Nishita Singhal, Assistant Education Officer, The ICSI.

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10. Sale/repurchase agreements i.e. where seller concurrently agrees to repurchase the same goods at a later date:

☞ transactions are in substance a financing agreement; therefore the resulting cash inflow is not revenue and is not recognised as revenue.

11. Sales to intermediate parties i.e. where goods are sold to distributors, dealers or others for resale:

☞ Revenue from such sales is generally recognised if significant risks of ownership have passed.

12. Instalment sales:

☞ attributable to the sales price exclusive of interest is recognised at the date of sale. The interest element is recognised as revenue, proportionately to the unpaid balance due to the seller.

13. Installation Fees:

☞ If installation fees are not incidental to the sale of a product, they should be recognised as revenue only when the equipment is installed and accepted by the customer.

14. Advertising and insurance agency commissions:

☞ should be recognised when the service is completed. For advertising agencies, media commissions will normally be recognised when the related advertisement or commercial appears before the public and the necessary intimation is received by the agency. Production commission is recognised when the project is completed. An insurance agency commission is recognised on the effective commencement or renewal dates of the related policies.

15. Financial service commissions:

☞ The recognition of such revenue will depend upon:

(a) whether the service has been provided "once and for all" or is on a "continuing" basis;

(b) the incidence of the costs relating to the service and

(c) time of receipt of payment.

For eg: Commissions charged for arranging or granting loan or other facilities is recognised when a binding obligation has been entered into. Commitment, facility or loan management fees which relate to continuing obligations or services is recognised over the life of the loan.

16. Admission fees:

☞ Revenue from artistic performances, banquets and other special events is recognised when the event takes place.

17. Tuition fees:

☞ Revenue should be recognised over the period of instruction.

18. Entrance and membership fees:

☞ Entrance fee received is generally capitalised. If the membership fee permits only membership and all other services or products are paid for separately, or if there is a separate annual subscription, the fee should be recognised when received. If the membership fee entitles the member to services or publications to be provided during the year, it should be recognised on a systematic and rational basis having regard to the timing and nature of all services provided.

Case Examples:

1) Heavy Pumps Ltd. is an engineering company manufacturing high-grade pumps. It has manufactured a particular pump costing ₹100 lakhs for Surya Ltd, the sales value for which is ₹140 lakhs. As per the terms of contract, the pump was ready and to be delivered on 21st March 2011, but for specific reasons from Surya Ltd. the delivery was postponed beyond 31st March 2011. Should Heavy Pumps Ltd account the same as sales or hold it as inventory for year ending 31st March 2011?

☞ As per AS 9, revenue is recognised when the seller has transferred the property in goods for consideration resulting in the transfer of significant risks and rewards of ownership to the buyer.

In the given case, it is not clear as to Surya Ltd. has asked Heavy Pumps Ltd. to make billing and accepted the title. If it is so, then sale would be complete and Heavy Pumps Ltd. should account sales at ₹140 lakhs and show Surya Ltd. as debtors for ₹140 lakhs. If Surya Ltd. has merely postponed the delivery without accepting the title or invoicing, then in that case Heavy Pumps Ltd. will have to value pump as Inventory and as per AS 2 and the valuation will be at ₹100 lakhs.

2) Evergreen Ltd., a biochemical company, to promote sales offers various schemes to its distributors in form of trade discounts and volume rebates. However, such trade discount, volume rebates, etc is offered through credit notes and not as a deduction from Invoice. Should such discounts, rebates etc. be shown as expense or deducted from sales at time of presenting financial statements?

☞ As per AS 9, trade discounts and volume rebates should be deducted in determining revenue. Evergreen Ltd. at the time of presenting the financial statements, should show revenue net of such rebate, discounts and not show them as an expense in profit and loss statements separately.

3) High Turnover Ltd. has three divisions a, b, and c. a division sells goods directly to outsiders as well as transfer to b, which becomes a raw material for b. b's finished product are sold to outsiders as well as sold to c division. The company High Turnover Ltd. shows inter-divisions /unit sales as turnover on the argument that sales are made at market rate and excise is also paid on such sales. Is accounting disclosure made by High Turnover Ltd. correct?

☞ Since in case of inter-divisional transfers, risks and rewards remain within the enterprise and also there is no consideration from the point of view of the enterprise as a whole, therefore the recognition criteria for revenue recognition is not fulfilled in respect of inter-divisional transfers. So, High Turnover Ltd. should not present inter divisional transfers as revenue in its published financial statements.

4) INS Ltd. an investment company is finalising its accounts for the year ended 31st March 2011 in July 2011. X Ltd. has declared interim dividend on 25th March 2011, which is not received till 31st March 2011 but received on 25th April 2011. How will this income be accounted in books of INS Ltd.?

☞ in case of interim dividend, the right to receive interim dividend is not established until the dividend is actually received as the board has a power to rescind their decision. As per AS 9, the right to receive dividend should be construed by the Balance-Sheet date and not till the date when accounts are finalised. Therefore INS Ltd. should not account such dividend in financial year ending 31st March 2011.

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RISK MANAGEMENT & BOARD OVERSIGHT⁴

Risk is inevitable for any corporate. A probability or possibility of adverse impact of the action chosen is risk. At every stage and for every operational decision corporate faces risk of uncertainty. The potential risk can negatively affect the success and viability of the organization.

In the rapidly changing economy corporate sector is surrounded by an array of risks. Risk management is a tool which can provide for the structured and explicit consideration of all forms of uncertainty in making any decision. It is the culture, processes and structures that is directed towards taking advantage of potential opportunities while managing potential adverse effects.

Risk management is the identification, assessment, and prioritization of risks followed by monitoring, and controlling the probability and/or impact of unfortunate events or to maximize the realization of opportunities.

It is a structured, consistent and continuous process, applied across the organisation for the identification and assessment of risks, control assessment and exposure monitoring. Companies may constitute Risk Management committee to undertake the board oversight role. Under clause 49 of the Listing Agreement the company shall lay down procedures to inform Board members about the risk assessment and minimization procedures. These procedures shall be periodically reviewed to ensure that executive management controls risk through means of a properly defined framework.

According to Corporate Governance Voluntary Guidelines, 2009--the Board, its Audit Committee and its executive management should collectively identify the risks impacting the company's business and document their process of risk identification, risk minimization, risk optimization as a part of a risk management policy or strategy. Further the Board should also affirm and disclose in its report to members that it has put in place critical risk management framework across the company, which is overseen once every six months by the Board. The disclosure should also include a statement of those elements of risk, that the Board feels, may threaten the existence of the company.

Tokyo Electric Power Company- Risk Management Behavior

The Tokyo Electric Power Company, Incorporated (TEPCO), was established on May 1, 1951. The company met the electricity requirement in the country which lacks natural resources for electricity production by various means such as nuclear, coal, etc. Company established its first nuclear power facility the Fukushima Daiichi Nuclear Power Station which became operational on 26 March 1971.

*On March 11, Japan was hit by a 9.0 magnitude earthquake and later bombarded by a 45 foot tall tsunami. The disaster caused damage worth billions of dollars to residential and commercial property and also damaged a nuclear reactor that was operated by the Tokyo Electric Power Company (TEPCO), sending dangerous levels of radiation out into the atmosphere. On May 20, 2011 TEPCO reported a \$15 billion net loss to account for the disaster at its Fukushima nuclear plant, the greatest loss ever reported in Japan by a non-financial company. The tragedy highlights the fact that major corporations have a responsibility to engage in rigorous risk management. TEPCO, after all, couldn't have predicted that the tsunami would hit, but it could have been better prepared for such an event to take place. In recent years outside experts had warned that TEPCO's nuclear facility was dangerously at risk of being damaged by even a mid-sized tsunami.

With Fukushima, it looks like there was a serious failure in the risk analysis, design, and approval process. The facility's designers knew that Japan is located on multiple fault lines and is subject to major earthquakes and that the building was at risk of being hit by a tsunami. The company nonetheless chose to build a nuclear reactor directly on the coastline and to site all of their backup generators in a location that they should have known would be placed at risk if the area were hit by a 20 foot tall tsunami. In addition, the company chose to build its cooling facility at a lower elevation than its reactor, a

decision that has played a significant role in the current disaster.

In December, 2010 Japan's Nuclear Energy Safety Organization, a government commission, published a report explaining that "a tsunami 15 meters or higher would have almost a 100 percent chance of damaging the reactor core."

The 14 meter tall tsunami that hit Japan on March 11 caused devastating damage to TEPCO's nuclear facility. Speaking after the radiation leak became a global news story, John Ritch, the director general of the World Nuclear Association, noted that "the tragedy is that it was a preventable accident."

Even though the company experienced several low-level nuclear accidents in recent years, TEPCO never appointed a board-level committee to oversee enterprise risk management, and because of the limited presence of independent directors on its board, suffered from a lack of alternate perspectives in its board room. There were not sufficient numbers of strong independent voices on the board who may have been more inclined to call the company's risk exposure into question. Only two of the company's 20 board members were independent. Furthermore, the company's non-board level Risk Management Committee was wholly composed of executives.

TEPCO never implemented internationally recognized best practices when it comes to corporate governance and board accountability. The company did not implement the type of checks and balances that can protect shareholder value and help reduce risk exposure. Unfortunately, maybe in part because of the absence of independent board members and risk experts at the company's top level, TEPCO never implemented strong risk control measures. In any case, the TEPCO disaster shows that risk management matters, and highlights why good corporate governance is important.

The disaster shows the potential risks associated with the management style which many Japanese companies employ i.e. power is centralized within management and the voice of outside experts are almost absent. Overall, less than 4% of Japan's largest publicly traded companies have majority independent boards.

The nuclear disaster in Japan illustrates that board accountability and risk management matters. With an eye on TEPCO's \$15 billion dollar tsunami write-down, other companies are expected to implement the best possible risk management policies and make sure that they have independent directors on their boards who are capable of critiquing and questioning management decisions.

Risk is inevitable, it is on to the company to manage it wisely, and look into the potential opportunities that come by. The bottom line of wise risk management is that the directors and managers have a fiduciary responsibility to shareholders to engage in rigorous risk management planning.

* "Did Management Problems at TEPCO Cause Japan's \$15B Radiation Leak?" by Nathaniel Parish Flannery, 27th May, 2011-<http://blogs.forbes.com/nathanielparishflannery/2011/05/27/did-management-problems-at-tepco-cause-japans-15b-radiation-leak/>

Clarification on applicability of Schedule VI of Companies Act, 1956 to December 2011 Examination

The Ministry of Corporate Affairs (MCA) under notifications number S.O. 447(E) and 656(E) dated 28th February, 2011 and 30.03.2011 respectively notified that the annual accounts for the financial year ending 31st March 2012 shall be prepared in accordance with the revised Schedule VI. Hence, the new Schedule VI of the Companies Act, 1956 shall not be applicable to December, 2011 examination.

However, since any amendment coming into force before six months from the date of examination forms part of syllabus for examination and with a view to understand and appreciate the technicalities in preparation of annual accounts as per the revised Schedule VI, the students are advised to get conversant with the revised schedule.

4. Prepared by Disha Kant, Assistant Education Officer, The ICSI.

Student Services

STUDENT SERVICES

REGISTRATION AND POSTAL TUITION

1. Cancellation of Registration

Registration of students registered up to and including **September 2006** stands terminated on expiry of five-year period on **31st August 2011**. Similarly, registration of students registered up to and including **October 2006** stands terminated on expiry of five-year period on **30th September 2011** leading to the following immediate consequences :

- Supply of 'Student Company Secretary' bulletin will be discontinued from September & October 2011 issues onwards respectively.
- Response sheets will not be accepted even if submitted and coaching completion certificates will not be issued (after the expiry of registration period)

They are advised to apply for registration de-novo/ extension of registration as per the guidelines published in this bulletin.

2. Change of Address

Change of address, if any, should be intimated to the Institute by sending a separate letter in this regard. While intimating the change in their mailing address, the students are advised to invariably quote the PIN CODE number alongwith the student registration number, name and full postal address with city, state in capital letters. Students can also update their addresses instantly through online services at students' portal www.icsi.in.

PIN CODE is required to be mentioned for quick delivery of the mail. Students may, therefore, check up the computerised mailing address as printed on the 'Student Company Secretary' bulletin. In case, it does not carry or carry the wrong PIN CODE number, the same may be intimated immediately quoting student registration number and full postal address with Postal Index Number so that it could be incorporated in the computerised mailing list.

3. E-Mail Address of the Students

Those students who are having e-mail address may communicate the same to the Student Services Section at dss@icsi.edu, which will facilitate quick and economic communication from the Institute's side. The e-mail address may be sent in the following format.

Name :
Registration No. :
E-Mail Address :

Students can also update their e-mail ID/ Mobile Number instantly through online services at students' portal www.icsi.in

4. Students Identity Card

All the students appearing in the examination must hold Identity Card in the manner prescribed by the Institute, if not already obtained at the time of seeking registration. For obtaining the Identity Card, students are advised to obtain a proforma from the Headquarters/ Regional Offices of the Institute and send it again to the Institute duly filled up and attested as per instructions given in the prospectus/ registration letter.

Students who have so far not obtained Identity Cards are advised to write to the Institute immediately. The students should carry their Identity Cards without fail for appearing in the Institute's examination. If the Identity Card already issued has been lost or mutilated, student should send a request for obtaining duplicate Identity Card together with the mutilated Identity Card/Identity Card proforma duly filled in and attested together with Rs. 50/- towards duplicate Identity Card fee.

Students can also take printout of the online Student Identity Card through online services at students' portal www.icsi.in

5. Compulsory Enrolment for Professional Programme.

Students who have passed/completed both groups/ modules of Intermediate/ Executive examination are advised to seek compulsory enrolment for undergoing coaching for the Professional Programme on payment of Rs. 7500/- towards postal tuition fee as per criteria given below:

- Students registered for the Professional Programme between 01st June 2011 to 31st August 2011 are eligible to appear in all the modules of the Professional Programme Examination to be held in **June 2012** and those registered between 01st December 2011 to 28th February 2012 are eligible to appear in all the modules of the Professional Programme Examination to be held in **December 2012** subject to satisfactory completion of compulsory coaching.
- However, students registered for the Professional Programme between 01st September 2011 to 30th November 2011 are eligible to appear in any two module (s) of the Professional Programme Examination to be held in **June 2012** and those registered between 01st March 2012 to 31st May 2012 eligible to appear in any two module (s) of the Professional Programme Examination to be held in **December 2012** subject to satisfactory completion of compulsory coaching.

6. Uniformity in Signatures

It has been observed that some of the enrollment applications /letters received from the students are either unsigned or bear different signatures from time to time.

All the students are, therefore, advised to maintain uniformity in their signatures on all the correspondence with the Institute including students identity card, enrollment application and attendance sheet provided in the examination hall at the time of writing examinations.

7. Clarification Regarding Paperwise Exemption

- The paperwise exemption is granted only on the basis of specific request received in writing from a registered student along with the attested photocopies of marks sheets for all parts of the Degree/examination (on the basis of which the paperwise exemption is sought) and the exemption fee @ Rs. 100/- per paper. It is one time payment and not to be remitted for availing of paper wise exemption in every session of examination during the validity of registration period.
- The application for claiming paperwise exemption must reach the Institute on or before the last date for submission of enrolment application i.e. 25th March and 25th September for June and December examinations respectively and with a late fee of Rs. 100/-, the application can be accepted upto 9th April and 10th October respectively.
- The paperwise exemption once granted holds good during the validity of registration period or passing/completing the examination, whichever is earlier.
- The paperwise exemption is cancelled only on receipt of a specific request in writing from the student concerned on or before the last date for submission of the enrolment application. If any candidate appears in the exempted paper(s) of examination without receiving the written confirmation from the Institute, but by making personal representation, appeal, request, etc., at the Examination Centre at the last moment, his/her appearance in such paper(s) shall automatically be treated as cancelled.
- It may be noted that candidates who apply for grant of paper wise exemption or seek cancellation of paper wise exemption already granted, before the last date of submission of enrolment applications for a particular examination, must see and ensure that they receive written confirmation from the Institute at least 15-20 days prior to the commencement of the examination.

Student Services

Candidates who would presume automatic grant or cancellation of paper wise exemption without obtaining written confirmation on time and absent themselves in any paper(s) of examination and/or appear in the exempted paper(s) would do so at their own risk and responsibility and the matter will be dealt with as per the above guidelines.

- (f) Exemption once cancelled on request in writing shall not be granted again under any circumstances.
- (g) The candidates who have passed either group of the Intermediate/Final examination under the old syllabus, may claim the paperwise exemption in the corresponding subject(s) of new syllabus indicating the basis of exemption as "APO" in the appropriate column of the enrolment application.
- (h) In case the paperwise exemption has already been granted on the basis of qualification or the candidates is eligible for grant of exemption on the basis of securing 60% or more marks, a photocopy of the letter/marks-sheet issued by the Institute should be enclosed with the enrolment application while claiming such exemption, failing which the same may not be granted for the ensuing examination.
- (i) No exemption fee is payable for availing paperwise exemption on the basis of "APO" or on the basis of securing 60% or more marks in the Institute's examination.
- (j) Paperwise exemption fee is payable only when the exemption is to be availed on the basis of qualification(s) specified for the purpose.

8. Student Induction Programme (SIP)

Every candidate registered for the Executive Programme w.e.f. 01.09.2009 are required to undergo seven days Student Induction Programme (SIP) within 6 months of registration.

9. Compulsory Computer Training

In terms of Company Secretaries Regulation, 1982 (as amended) all student are required to successfully undergo a compulsory Computer Training Programme for becoming eligible to seek enrolment to appear in CS Executive Programme examinations.

The Institute, in compliance of the above said requirements, has tie up with M/s APTECH Limited on providing Computer Training to the Students of the Institute at subsidized rates; through which 70 hours of computer training shall be provided to the students/members of the institute in all centre of APTECH all over the country. To undergo this course, a student/member has to approach any APTECH centre recognized for ICSI-APTECH course, a student/member has to deposit the requisite fees and fulfill the formalities as per the requirements of M/s APTECH.

The list of APTECH centers including detailed course contents, module details and topic-wise time duration etc. can be had through the option Students – ICSI APTECH Course on the Institutes website i.e. www.icsi.edu / www.icsi.in

10. Exemption from Computer Training

A student shall be exempted from undergoing the course on the basis of he/she fulfill the following criteria:

1. He/She has the requisite knowledge of the areas/topics covered in the computer training and
2. He/She enrolls himself/ herself for an online exemption test (to be conducted by APTECH) at any of the APTECH Center on all India basis and successfully clears the test.

In case of any specific problem/complaint regarding registration, post-registration, students services and postal/oral coaching, students may contact personally or write to **Mr. SOHAN LAL**, Director and for academic guidance and suggestions, if any, students may write to **Dr. S.K. DIXIT**, Director at the Institute's address.

ATTENTION STUDENTS!

6 (SIX) MONTHS TRAINING WITH FINANCIAL INSTITUTIONS/MANAGEMENT CONSULTANTS/LAW FIRMS

The Council of the Institute has allowed Financial Institutions/Management Consultants /Law firms to impart part of training (6 Months) of the 15 Months training to the Executive/Professional pass students.

Accordingly, the students can undergo 6 (six) months training with the Financial Institutions/Management Consultants /Law firms which are registered with the Institute for imparting 6 (six) months training, on the basis of sponsorship letter issued by the Institute. General Guidelines and the eligibility criteria for the eligible firms are available in the 'Training' section on the website (www.icsi.edu).

ADOPTION OF UNFAIR MEANS

While considering matters concerning conduct of Institute's June, 2011 examinations, the Examination Committee found the five examinees bearing (i) Roll No.2145 – Foundation Programme (Regn. No.110262337/08/2010); (ii) Roll No.34920 - Executive Programme (Regn. No.120382442/02/2010); (iii) Roll No.66808 – Executive Programme (Regn.No.320553687/11/2009);(iv) Roll No.66462 – Executive Programme (Regn. No.320567692/02/2010; and (v) Roll No.110531 – Professional Programme (Regn. No.420609531/02/2009 guilty of adopting unfair means in the examinations. Accordingly, the Committee — (a) cancelled their results and appearance in their respective examinations held in June, 2011; and (b) they were also debarred them from appearing in next two sessions of examination, viz., December, 2011 and June, 2012.

The Committee further found the three examinees bearing (i) Roll No. 11131 – Foundation Programme (Regn. No.2106855597/08/2010); (ii) ***Roll No. 43744 – Executive Programme (Regn. No.220927760/08/2010)**; and (iii) Roll No.44638 – Executive Programme (Regn. No.220766268/09/2009) guilty for Violation of Instructions to Examinees. Accordingly, Committee also cancelled their results and appearance in their respective examinations held in June, 2011.

(*Roll No. 43744 – Also debarred from appearing in December, 2011 Examination)

The Committee further observed that such an unbecoming behaviour was not befitting the aspirants intending to join the profession of 'Company Secretaryship' and, therefore, any such attempt to indulge in unfair practice by the examinee(s) shall be viewed seriously.

Sd/-

(N.K. Jain)

Secretary & CEO

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EXAMINATION

1. DECEMBER, 2011 EXAMINATION

The next examination for Foundation Programme, Executive Programme and Professional Programme scheduled in December, 2011, will be held from Monday, the 26th December, 2011 to Monday, the 2nd January, 2012 at 79 examination centres, viz., 1. Agra, 2. Ahmedabad, 3. Ajmer, 4. Allahabad, 5. Ambala, 6. Aurangabad, 7. Bangalore, 8. Bareilly, 9. Bhilwara, 10. Bhopal, 11. Bhubaneswar, 12. Bikaner*, 13. Calicut, 14. Chandigarh, 15. Chennai (West), 16. Chennai (South), 17. Coimbatore, 18. Dehradun, 19. Delhi (East), 20. Delhi (North), 21. Delhi (South), 22. Delhi (West), 23. Dhanbad* 24. Ernakulam, 25. Faridabad, 26. Ghaziabad, 27. Gurgaon, 28. Guwahati, 29. Hubli-Dharwad 30. Hyderabad, 31. Indore, 32. Jabalpur, 33. Jaipur, 34. Jammu, 35. Jamshedpur, 36. Jodhpur, 37. Kanpur, 38. Kolhapur, 39. Kolkata (North), 40. Kolkata (South), 41. Kota* 42. Kottayam* 43. Lucknow, 44. Ludhiana, 45. Madurai, 46. Mangalore, 47. Meerut, 48. Mumbai (CG), 49. Mumbai (GTK), 50. Mumbai (JOG), 51. Mysore, 52. Nagpur, 53. Nasik, 54. Navi Mumbai*, 55. Noida, 56. Panaji, 57. Patna, 58. Puducherry, 59. Pune, 60. Raipur, 61. Rajkot, 62. Ranchi, 63. Salem, 64. Shimla, 65. Siliguri* 66. Sonapat, 67. Srinagar, 68. Surat, 69. Thane, 70. Thiruvananthapuram, 71. Thrissur, 72. Tiruchirapalli, 73. Udaipur, 74. Vadodara, 75. Varanasi, 76. Vijayawada, 77. Visakhapatnam, 78. Yamuna Nagar (Haryana) and 79 Overseas Centre — at Dubai as per the Examination Time-Table and Programme published elsewhere in this issue. The complete addresses of examination centres for December, 2011 examination will be hosted on institute's website: www.icsi.edu for general information.

NOTE: 1 *Bikaner, Dhanbad, Kota, Kottayam, Navi Mumbai and Siliguri Centres on experimental basis.

2 The Institute reserves the right to withdraw any centre at any stage without assigning any reason.

2. USE OF CALCULATORS IN EXAMINATIONS

Candidates are allowed to bring and use their own battery operated, noiseless and cordless pocket calculators with not more than 6 functions, 12 digits and 2 memories. Exchange or lending/borrowing of calculators among students is forbidden in the examination hall.

3. HINDI AS AN OPTIONAL MEDIUM OF WRITING EXAMINATION

Candidates are allowed to use Hindi as an optional medium for writing all papers of the Foundation Programme (except the 'English and Business Communication' paper), Executive Programme and Professional Programme examinations on the following conditions:

- (i) option of Hindi Medium for writing the examination is to be exercised for all papers of an examination OR a particular module of examination, (and not for any individual paper(s)) in the examination enrolment application form each time for appearing in the examination;
- (ii) option of medium for writing examination once exercised is irrevocable for that particular session of examination;
- (iii) answer books of candidates who write part of papers/answers in one medium and the remaining part in other medium are liable to be cancelled without any notice;
- (iv) candidates who have exercised option of writing Hindi Medium in their examination enrolment form will be provided Question Papers printed both in English and Hindi version for Foundation Programme (except 'English and Business Communication' paper) and Module-I of Executive Programme Examinations. The Question Papers for Module-II of Executive Programme, and all papers of Professional Programme examinations will be printed in English version only;
- (v) if a candidate writes his/her answers in Hindi medium without exercising such an option in the examination enrolment application form, he/she may not be given credit for his/her answers;

(vi) candidates opting Hindi Medium for the examination must write HINDI MEDIUM in bold letters on the top of the cover page of Answer Book No.1; and

(vii) candidates opting Hindi Medium for examination may write answers to practical questions, headings, quotations, technical and legal terms, sections, rules, etc., in English, if they so desire.

4. BAN ON USE OF MOBILE PHONE IN AND AROUND EXAMINATION CENTRE PREMISES

Candidates are banned from carrying with them mobile phones, pagers, digital diary, any other communication device(s), books, printed or hand written materials, costly items, etc., inside the Examination Centre premises. Candidates are, therefore, warned and advised, in their own interest, not to carry any such banned item(s) to the Examination Centre premises.

Candidates carrying with them banned item(s) may not be allowed to enter in the examination premises. If any candidate, found carrying with them such banned item(s) in the examination hall/room shall be liable for willful violation of instructions to examinees and shall tantamount to misconduct under Regulation 27 of the Company Secretaries Regulations, 1982, as in force.

However, the Institute or Examination Centre authorities shall not in any way be responsible for arranging safe keeping and/or loss/damage of such items nor entertain any correspondence in this regard.

5. IMPORTANT INSTRUCTIONS TO EXAMINEES

Candidates enrolled for appearing in December, 2011 examinations are advised to carefully read and observe the "Instructions to Examinees" printed on the Admission Certificate (Roll Number) and enclosures thereto; on the Question Papers, and also on Answer Books. However, attention of candidates is especially invited to the following important instructions:

- (i) on receipt of Admission Certificate (Roll No.), first of all, the candidates must verify carefully the entries appearing therein. Discrepancy or error, if any, in the Admission Certificate concerning spellings of his/her name; examination stage and module of examination; examination centre; medium of writing the answers, subject(s) of examination in which exemption was sought/and has been granted, etc., should, at once, be brought to the notice of the Director (Students Services), ICSI, C-37, Institutional Area, Sector 62, NOIDA-201 309 [e-mail id: enroll@icsi.edu (Tel. No.(s) 0120-4522086/4522081/4522014)] for corrective action before commencement of the examination;
- (ii) candidates are required to bring daily to the Examination Hall their Admission Certificate and Student Identity Card failing which they would not be allowed admission to the Examination Hall and/or to appear in the examination;
- (iii) before attempting to write answers in the answer book, each candidate must write his/her Roll No. at the appropriate places provided in the Answer Book, date of examination, stage of examination, name of the subject, etc., in the relevant columns (space) on the first page of the main answer book. On receipt of Question Paper candidate must verify its correctness and completeness and also write his/her Roll Number on top of the Question Paper at the specified space provided on the front page;
- (iv) candidates are forbidden to write their name, Roll No., or any other distinctive mark inside/on any part of the answer books which may lead to disclosure of personal identity of candidate and the same shall tantamount to resorting to "Unfair Means" and may entail stern disciplinary action;
- (v) candidates must attempt questions in accordance with the directions given on each Question Paper. If the questions are attempted in excess of the prescribed number, only the questions attempted first upto the required numbers will be valued and awarded marks and the subsequent questions answered shall be ignored;

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- (vi) Candidates should not write their name, roll number, etc., on the additional Answer Book No.2;
- (vii) Each question should start on a fresh page and all sub-questions related to that questions must be attempted consecutively;
- (viii) while attempting a fresh question/sub-question, candidates should distinctly mention respective question number/sub-question number against the answer in bold capital letters and underline the same, [(e.g. ANS. TO Q. NO. 3(a) or 3(a) (i), as the case be) on the left-hand side margin of the answer book. Simultaneously, candidates must put a cross mark (X)/(✓) in the table provided on the cover page of the main answer book against the respective question number attempted by them.
- (ix) candidates must not, for any reason whatsoever, tear out any page(s) from the answer book or leave any blank page or unused space in between the pages of answer book(s). If a candidate uses additional answer book, he/she should, indicate on the cover page of main answer book, the total number of additional answer books used by him/her. Candidates are forbidden to write invocation to God, appeal to examiner, or any other irrelevant matter in the answer books;
- (x) candidates are expected to write to the point answers to questions set in for the examinations in neat and legible handwriting citing relevant provisions of the Act/Rules quoting case laws, etc., in support of the answers wherever applicable. Illegible and bad hand-writing will be penalised;
- (xi) no candidate shall leave/be allowed to leave the Examination Hall; (i) within first one hour of commencement of examination (ii) during last 15 minutes of examination timing; (iii) without signing the attendance sheet; and (iv) without properly handing over his/her answer books to the Invigilator on duty;
- (xii) a few minutes prior to the time of conclusion of examination or before handing over the answer books to the supervisory staff, candidates must re-check and ensure that they have filled up relevant particulars on the cover page of Answer Book No.1 and properly tied up all the additional Answer Book(s) No.2 along with the main answer book;
- (xiii) candidates are strictly forbidden to carry with them into the Examination Hall any book or printed/handwritten material, notes, pager, mobile phone, any other electronic/communication device/gadgets, OR to talk or converse inter se with other candidates in the Examination Hall;
- (xiv) any candidate found in possession of any banned item(s) inside the Examination Centre will be deemed to have willfully infringed the "Instructions to Examinees" amounting to misconduct;
- (xv) candidates are strictly warned against any attempt to copy from the answer book of any other candidate. They shall neither allow their answers to be copied nor give nor attempt to give nor obtain nor attempt to obtain irregular assistance of any description. It will be the responsibility of each and every candidate to maintain proper decorum in the Examination Hall and to ensure that his/her answers are not copied by any other candidate. Failure to do so will invite stern disciplinary action and penalty for adoption of unfair means;
- (xvi) no candidate shall, leave his/her seat in the examination hall during the course of examination for any reason whatsoever without the specific permission of the Invigilator on duty;
- (xvii) on completion of examination or expiry of the prescribed examination timings, the answer book(s) must be immediately handed over to the Invigilator on duty and Invigilator's signature be obtained in the relevant column of acknowledgement printed on the Admission Certificate in token of handing over the answer books.
- (xviii) it shall be the personal responsibility of the candidate concerned to properly hand over his/her answer book(s) to the Invigilator on duty in the Examination Hall and obtain acknowledgement therefor. Any representation regarding omission to handover the written answer book(s) or not obtaining the acknowledgement from the Invigilator at the time of handing over his/her answer book(s) for any reason whatsoever shall not be entertained after the conclusion of that particular session of examination;
- (xix) candidates are warned that any attempt to misbehave in any manner or create disorderly scene in and around the examination hall or to harass or bodily harm the staff deployed for the conduct of examination shall be viewed seriously and severely punished; and
- (xx) any attempt or act of violation of "Instructions to Examinees" shall be viewed seriously and entail disciplinary action under the "Company Secretaries Regulations, 1982" apart from other action under the law.
- (xxi) Candidate's eligibility to appear in any paper(s) and/or examinations and/or exemption therefrom shall be subject to the provisions of the Company Secretaries Regulations, 1982, as in force.

6. HELP DESK FACILITY FOR STUDENTS' GENERAL QUERIES

Candidates should note that for queries/status relating to: (i) Admission/Registration to CS Course; (ii) Registration/Examination Forms and Fees; (iii) Despatching of Study Material; (iv) Grant/Cancellation of Subject-wise exemption(s); (v) Non-receipt of registration letter, identity card, Roll No. (Admit Card) for appearing in the examination; (vi) Change of Examination Centre/Medium/Module/Group of Examinations; (vii) Financial Assistance under 'ICSI Student Education Fund Trust'; (viii) Coaching Completion Certificate/Response Sheets evaluation; and (ix) Computer Training Certificate; etc., they should contact the Students Services Deptt.'s concerned/Helpdesk/Telephone No./e-mails. as per details published else-where in this issue.

NOTIFICATION ICSI/CS/05/2011

MERIT-CUM-MEANS ASSISTANCE SCHEME, 1983

In pursuance of para 13 of the "Merit-cum-Means Assistance (Company Secretaryship Course) Scheme, 1983", as amended upto 18th August, 2009, applications are invited to reach the Institute in the prescribed form on or before 25th November, 2011 for award of 25 numbers of financial assistance each for pursuing Executive Programme and Professional Programme of the "company secretaryship" from students who fulfil the eligibility criteria laid down under the said scheme.

According to the scheme, a candidate applying for assistance should have passed Foundation Programme or Both Modules of the Executive Programme examination without exemption in any paper, at one sitting, in the first attempt in June, 2011 examination. The income of such an applicant, if employed or is having an independent source of income, should not be more than Rs.1,50,000/- per annum and if he/she is dependent on his/her parents/guardian/spouse whether partially or wholly, the combined gross income from all sources should not be more than Rs.2,50,000/- per annum.

Prescribed application form together with a copy of the Merit-cum-Means Assistance (Company Secretaryship Course) Scheme, 1983 can be downloaded from the Institute's Website link: <http://www.icsi.edu/Student/MeritScholarship/tabid/1768/Default.aspx> or obtained by post from the Institute free of cost by sending a self-addressed envelope of 23 cms. x 11 cms. size duly affixed with postage stamp worth Rs.10/-. Applications not made on the prescribed forms and/or without supporting documents, incomplete applications, applications not fulfilling the eligibility criteria laid down under the scheme or applications not reaching the Institute on or before 25th November, 2011 are liable to be rejected.






BY ORDER OF THE COUNCIL

File No.207:Exams:2011
New Delhi – 110 003.
Dated, the 21st July, 2011






(CS N. K. JAIN)
Secretary & CEO

Student Services





THE INSTITUTE OF COMPANY SECRETARIES OF INDIA COMPANY SECRETARIES EXAMINATION-DECEMBER, 2010 ALL INDIA PRIZE AWARDS

Sl. No.	Name of the Prize Award	Criteria	Name And Address of the Winner	Qualification	Occu- pation	Age (Yrs.)	Marks Obtained	Photograph
FINAL/PROFESSIONAL PROGRAMME EXAMINATION								
1.	101-PRESIDENT'S GOLD MEDAL	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates under old as well as new syllabi provided that the aggregate marks is not less than 55%.	Shri Amit Shivhari Jalan Rangoli - C - 603 Vasant Utsav Thakur Village Kandivali , East <u>Mumbai-400101</u> Maharashtra (Roll No.95398 Reg No.420506302/08/2007)	C.S.Executive Prog.	—	23	547/800 (68.38%)	
2.	102-C.C. SUTARIA'S CASH AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates under old as well as new syllabi.	Shri Amit Shivhari Jalan Rangoli - C - 603 Vasant Utsav Thakur Village Kandivali , East <u>Mumbai-400101</u> Maharashtra (Roll No.95398 Reg No.420506302/08/2007)	C.S.Executive Prog.	—	23	547/800 (68.38%)	
3.	103-RAI BAHADUR SETH GUJARMAL MODI MEMORIAL AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the second highest marks taking into account the performance of all such successful candidates under old as well as new syllabi.	Ms. Chandni Banthia 493/C/A Gt Road Vivek Vihar Phase - 3 Block - A - 3 Flat - 402 <u>Kolkata-711102</u> West Bengal (Roll No.77087 Reg No.120311911/02/2009)	C.S.Executive Prog.	—	22	536/800 (67.00%)	
4.	104-J.B. DANI MEMORIAL AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the second highest marks taking into account the performance of all such successful candidates under old as well as new syllabi.	Ms. Chandni Banthia 493/C/A Gt Road Vivek Vihar Phase - 3 Block - A - 3 Flat - 402 <u>Kolkata-711102</u> West Bengal (Roll No.77087 Reg No.120311911/02/2009)	C.S.Executive Prog.	—	22	536/800 (67.00%)	
5.	105-SARASWATI DHANUKA MEMORIAL AWARD	Awarded to a lady candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful lady candidates under old as well as new syllabi.	Ms. Chandni Banthia 493/C/A Gt Road Vivek Vihar Phase - 3 Block - A - 3 Flat - 402 <u>Kolkata-711102</u> West Bengal (Roll No.77087 Reg No.120311911/02/2009)	C.S.Executive Prog.	—	22	536/800 (67.00%)	





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6.	106-SMT. ARUNA MEHTA MEMORIAL AWARD	Awarded to a lady candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful lady candidates under old as well as new syllabi.	Ms. Chandni Banthia 493/C/A Gt Road Vivek Vihar Phase - 3 Block - A - 3 Flat - 402 <u>Kolkata-711102</u> West Bengal (Roll No.77087 Reg No.120311911/02/2009)	C.S.Executive Prog.	— 22	536/800 (67.00%)	
7.	107-CS RENU GUPTA MEMORIAL AWARD	Awarded to a lady candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful lady candidates under old as well as new syllabi.	Ms. Chandni Banthia 493/C/A Gt Road Vivek Vihar Phase - 3 Block - A - 3 Flat - 402 <u>Kolkata-711102</u> West Bengal (Roll No.77087 Reg No.120311911/02/2009)	C.S.Executive Prog.	— 22	536/800 (67.00%)	
8.	108-PT. GOPAL CHANDRA SHASTRI MEMORIAL AWARD	Awarded to a lady candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the second highest marks taking into account the performance of all such successful lady candidates under old as well as new syllabi.	Ms. Divya Agarwal 141 B K Paul Avenue <u>Kolkata-700005</u> West Bengal (Roll No.77328 Reg No.120320075/02/2009)	C.S.Executive Prog.	— 21	524/800 (65.50%)	
9.	109-MAN-TARAM MEMORIAL ANNUAL CASH PRIZE AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks in the aggregate taking into account the performance of all such successful candidates in June and December examinations.	Shri Amit Shivhari Jalan Rangoli - C - 603 Vasant Utsav Thakur Village Kandivali , <u>East Mumbai-400101</u> Maharashtra (Roll No.95398 Reg No.420506302/08/2007)	C.S.Executive Prog.	— 23	547/800 (68.38%)	
	<i>For JUN-2010 and DEC-2010</i>						
10.	110-KAPOOR CHAND MOTI CHAND MOHTA MEMORIAL AWARD	Awarded to a lady candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming any exemption and obtaining the highest marks in the aggregate taking into account the performance of all such successful lady candidates in June and December examinations.	Ms. Kanika Khandelwal 604 Anupam Royale Apartments 24 Old Vijay Nagar Colony <u>Agra-282004</u> Uttar Pradesh (Roll No.75454 Reg No.220608197/06/2008)	B.Com.(Hons.) C.S.Executive Prog.	— 24	544/800 (68.00%)	
	<i>For JUN-2010 and DEC-2010</i>						





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11.	112-JAYPEE GROUP PRIZE AWARD (FOR GROUP-I/MOD- ULE-I)	Awarded to a candidate who passes in all the papers of Group-I/ Module-I of Final/ Professional Programme Examination at first attempt, in one sitting, without claiming exemption in any subject included in that Group/Module and obtaining the highest marks taking into account the performance of all such successful candidates under old as well as new syllabi.	Co-winner : Ms. Sneha Sarda Vip Enclave Block - G, Flat No - 403 Po - Raghunathpur <u>Kolkata-700059</u> West Bengal (Roll No.77286 Reg No.120318592/02/2009)	C.S.Executive Prog.	—	23	140/200 (70.00%)	
12.	112-JAYPEE GROUP PRIZE AWARD (FOR GROUP-I/MOD- ULE-I)	Awarded to a candidate who passes in all the papers of Group-I/ Module-I of Final/ Professional Programme Examination at first attempt, in one sitting, without claiming exemption in any subject included in that Group/Module and obtaining the highest marks taking into account the performance of all such successful candidates under old as well as new syllabi.	Co-winner : Shri Ramesh Chandra Pathak Room No 8 11/423 A K House Lalita Park Laxmi Nagar <u>Delhi-110092</u> Nct-Delhi (Roll No.80868 Reg No.220672562/02/2009)	C.S.Executive Prog.	—	23	140/200 (70.00%)	
13.	113-JAYPEE GROUP PRIZE AWARD (FOR GROUP-II/ MODULE-II)	Awarded to a candidate who passes in all the papers of Group-II/ Module-II of Final/ Professional Programme Examination at first attempt, in one sitting, without claiming exemption in any subject included in that Group/Module and obtaining the highest marks taking into account the performance of all such successful candidates under old as well as new syllabi.	Ms. Divya Agarwal 141 B K Paul Avenue <u>Kolkata-700005</u> West Bengal (Roll No.77328 Reg No.120320075/02/2009)	C.S.Executive Prog.	—	21	150/200 (75.00%)	
14.	114-JAYPEE GROUP PRIZE AWARD (FOR GROUP-III/ MODULE-III)	Awarded to a candidate who passes in all the papers of Group-III/Module-III of Final/ Professional Programme Examination at first attempt, in one sitting, without claiming exemption in any subject included in that Group/Module and obtaining the highest marks taking into account the performance of all such successful candidates under old as well as new syllabi.	Co-winner : Ms. Sneha Jain 1689 Opp Daroga Building Haldiyan Ka Rasta Johari Bazar <u>Jaipur-302003</u> Rajasthan (Roll No.84505 Reg No.220618191/08/2008)	B.Com.(Hons.) C.S.Executive Prog.	—	25	134/200 (67.00%)	
15.	114-JAYPEE GROUP PRIZE AWARD (FOR GROUP-III/ MODULE-III)	Awarded to a candidate who passes in all the papers of Group-III/Module-III of Final/ Professional Programme Examination at first attempt, in one sitting, without claiming exemption in any subject included in that Group/Module and obtaining the highest marks taking into account the performance of all such successful candidates under old as well as new syllabi.	Co-winner : Shri Amit Shivhari Jalan Rangoli - C - 603 Vasant Utsav Thakur Village Kandivali , <u>East Mumbai-400101</u> Maharashtra (Roll No.95398 Reg No.420506302/08/2007)	C.S.Executive Prog.	—	23	134/200 (67.00%)	


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16. 115-R & A EXCELLENCE AWARD	Awarded to a candidate who passes in all the papers of Module-IV of Professional Programme Examination at first attempt, in one sitting, without claiming exemption in any subject included in that Module and obtaining the highest marks in Module-IV taking into account the performance of all such successful candidates.	Shri Amit Shivhari Jalan Rangoli - C - 603 Vasant Utsav Thakur Village Kandivali , <u>East Mumbai-400101</u> Maharashtra (Roll No.95398 Reg No.420506302/08/2007)	C.S.Executive Prog.	— 23	144/200 (72.00%)	
17. 117-D.L. MAZUMDAR'S SILVER MEDAL	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks EITHER in 'Advanced Company Law and Practice' paper under old syllabus OR in 'Company Secretarial Practice' paper under new syllabus, whichever is higher, taking into account the performance of all such successful candidates under old as well as new syllabi.	Shri Ashutosh Avinash Muglikar F12 A/3 Dhanalaxmi Park Bhusari Colony Paud Road <u>Kothrud Pune-411038</u> Maharashtra (Roll No.97145 Reg No.420615577/02/2009)	C.S.Executive Prog.	— 22	77/100 (77.00%)	
18. 118-D.L. MA- ZUMDAR'S SILVER MEDAL	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks EITHER in 'Corporate Restructuring - Law and Practice' paper under old syllabus OR in 'Corporate Restructuring and Insolvency' paper under new syllabus, whichever is higher, taking into account the performance of all such successful candidates under old as well as new syllabi.	Ms. Chhaya Ramesh Chandra Mantri C-18 Lavkush Co Op Hsg Soc Behind Bank of Maharashtra, Dattapada Road Boriveli E <u>Mumbai-400066</u> Maharashtra (Roll No.95581 Reg No.420599290/02/2009)	B.Com. Final Pass of ICAI C.S.Executive Prog.	— 25	76/100 (76.00%)	
19. 119-PAST PRESIDENT CHINUBHAI R. SHAH'S SILVER MEDAL	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks EITHER in 'Secretarial Practice relating to Economic Laws and Drafting & Conveyancing' paper under old syllabus OR in 'Drafting, Appearances and Pleadings' paper under new syllabus, whichever is higher, taking into account the performance of all such successful candidates under old as well as new syllabi.	Ms. Sneha Sarda Vip Enclave Block - G, Flat No - 403 Po - Raghunathpur <u>Kolkata-700059</u> West Bengal (Roll No.77286 Reg No.120318592/02/2009)	C.S.Executive Prog.	— 23	78/100 (78.00%)	


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20. 120-VIDYA NAND MEHTA MEMORIAL PRIZE AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks EITHER in 'Financial Treasury and Forex Management' paper under old syllabus OR in 'Financial Treasury and Forex Management' paper under new syllabus, whichever is higher, taking into account the performance of all such successful candidates under old as well as new syllabi.	Co-winner : Ms. Chandni Banthia 493/C/A Gt Road Vivek Vihar Phase - 3 Block - A - 3 Flat - 402 <u>Kolkata-711102</u> West Bengal (Roll No.77087 Reg No.120311911/02/2009)	C.S.Executive Prog.	—	22	86/100 (86.00%)	
21. 120-VIDYA NAND MEHTA MEMORIAL PRIZE AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks EITHER in 'Financial Treasury and Forex Management' paper under old syllabus OR in 'Financial Treasury and Forex Management' paper under new syllabus, whichever is higher, taking into account the performance of all such successful candidates under old as well as new syllabi.	Co-winner : Shri Mahesh Chandgothia 10 Clive Row R No-6/2 2 nd Floor <u>Kolkata-700001</u> West Bengal (Roll No.77084 Reg No.120311819/02/2009)	C.S.Executive Prog.	—	24	86/100 (86.00%)	
22. 121-TAX- MANN'S PRIZE AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks EITHER in 'Direct and Indirect Taxation – Law and Practice' paper under old syllabus OR in 'Advanced Tax Laws and Practice' paper under new syllabus, whichever is higher, taking into account the performance of all such successful candidates under old as well as new syllabi.	Shri Vikram Khaitan Maa Tara Apartment 56 Golaghata Road 4 th Floor <u>Kolkata-700048</u> West Bengal (Roll No.76900 Reg No.120298282/08/2008)	C.S.Executive Prog.	—	24	82/100 (82.00%)	
23. 122-GHANSHY- AM DAS SARAF MEMORIAL GOLD MEDAL	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks EITHER in 'Banking and Insurance – Law and Practice' paper under old syllabus OR in 'Governance, Business Ethics & Sustainability' paper under new syllabus, whichever is higher, taking into account the performance of all such successful candidates under old as well as new syllabi.	Shri Amit Shivhari Jalan Rangoli - C - 603 Vasant Utsav Thakur Village Kandivali , <u>East Mumbai-400101</u> Maharashtra (Roll No.95398 Reg No.420506302/08/2007)	C.S.Executive Prog.	—	23	81/100 (81.00%)	


Student Services

24. 123-SMT. G.P. PODDAR MEMORIAL AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks EITHER in 'Secretarial, Management and Systems Audit' paper under old syllabus OR in 'Due Diligence and Corporate Compliance Management' paper under new syllabus, whichever is higher, taking into account the performance of all such successful candidates under old as well as new syllabi.	Ms. Nikki Agarwal P-212 B-Block Lake Town Swagata Apartments li- Floor Flat No-5 <u>Kolkata-700089</u> West Bengal (Roll No.76959 Reg No.120307700/02/2009)	C.S.Executive Prog.	— 22	80/100 (80.00%)	
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EXECUTIVE PROGRAMME EXAMINATION

25. 124-PRESI- DENT'S SILVER MEDAL	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates, provided that the aggregate marks is not less than 55%.	Ms. Nupur Kedia A-2 Maya Terrace, 14 Osborne Road, 1st Cross <u>Bangalore-560042</u> Karnataka (Roll No.52516 Reg No.320561108/02/2010)	B.B.M.	— 24	428/600 (71.33%)	
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26. 125-JAYPEE GROUP PRIZE AWARD	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject, and obtaining the highest marks taking into account the performance of all such successful candidates.	Ms. Nupur Kedia A-2 Maya Terrace, 14 Osborne Road, 1st Cross Bangalore-560042 Karnataka (Roll No.52516 Reg No.320561108/02/2010)	B.B.M.	— 24	428/600 (71.33%)	
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27. 126-LATE SHRI JAGDISH CHANDRA MAL- HOTRA MEMO- RIAL ANNUAL AWARD	Awarded to a lady candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming any exemption and obtaining the highest marks in the aggregate taking into account the results of June and December examinations.	Ms. Neha Baid C-202 Vivek Vihar Phase I of ICSI 2 nd Floor <u>Delhi-110095</u> Nct-Delhi (Roll No.36959 Reg No.220736031/08/2009)	Foundation Pass	— 22	432/600 (72.00%)	
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*For JUN-2010
and DEC-2010*

28. 127-KEDAR- NATH PRAHL- ADRAI DHANU- KA MEMORIAL AWARD	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the second highest marks taking into account the performance of all such successful candidates.	Shri Parameswaran Babu Srikanth No 58/75 J1 Mullai Nagar Ponneri Puram Ponmalaipatti <u>Tiruchirapalli-620004</u> Tamilnadu (Roll No.59926 Reg No.320572506/02/2010)	B.Com.	— 23	427/600 (71.17%)	
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Student Services

29.	128-MAUJI RAM JAIN MEMORIAL AWARD	Awarded to a lady candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful lady candidates.	Ms. Nupur Kedia A-2 Maya Terrace, 14 Osborne Road, 1st Cross Bangalore-560042 Karnataka (Roll No.52516 Reg No.320561108/02/2010)	B.B.M.	—	24	428/600 (71.33%)	
30.	129-SMT. BONDADA SAMANTHAKAMANI MEMORIAL SILVER MEDAL	Awarded to a lady candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the second highest marks taking into account the performance of all such successful lady candidates.	Ms. Garima Sharda 185 Baldev Nagar Jodhpur-342001 Rajasthan (Roll No.47222 Reg No.220849141/02/2010)	Foundation Pass of ICSI	—	21	418/600 (69.67%)	
31.	130-TAX-MANN'S PRIZE AWARD	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks in 'Tax Laws' paper, taking into account the performance of all such successful candidates.	Shri Anchit Jain Kd 125 Kavi Nagar Ghaziabad-201002 Uttar Pradesh (Roll No.42204 Reg No.220844711/02/2010)	B.Com. M.Com.	—	23	83/100 (83.00%)	
32.	131-PREETI PURASKAR	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks in 'Company Law' paper, taking into account the performance of all such successful candidates.	Shri Parameswaran Babu Srikanth No 58/75 J1 Mullai Nagar Ponneri Puram Ponmalaipatti Tiruchirapalli-620004 Tamilnadu (Roll No.59926 Reg No.320572506/02/2010)	B.Com.	—	23	85/100 (85.00%)	
33.	132-CS S. RAMAKRISHNAN MEMORIAL AWARD	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks in 'Economic and Labour Laws' paper, taking into account the performance of all such successful candidates.	Shri Yagyesh Ladia 110/6 Bangur Avenue Block-C Third Floor Kolkata-700055 West Bengal (Roll No.28687 Reg No.120379719/02/2010)	Foundation Pass of ICSI	—	20	76/100 (76.00%)	
FOUNDATION PROGRAMME EXAMINATION								
34.	133-SULTAN CHAND TRUST PRIZE AWARD	Awarded to a candidate who passes in all papers of the Foundation Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates.	Shri Naman Garg 118/ Vivekanand Nagar Lakhotia Tower Liluah Kolkata-711204 West Bengal (Roll No.7002 Reg No.110242293/03/2010)	10+2	—	19	324/400 (81.00%)	


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35.	134-SULTAN CHAND TRUST PRIZE AWARD	Awarded to a candidate who passes in all papers of the Foundation Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the second highest marks taking into account the performance of all such successful candidates.	Shri Amogh Gautam Diwan Adwait Lal Baug <u>Dapoli-415712</u> Maharashtra (Roll No.23187 Reg No.410333790/03/2010)	10+2	—	19	321/400 (80.25%)	
36.	135-SULTAN CHAND TRUST PRIZE AWARD	Awarded to a candidate who passes in all papers of the Foundation Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the third highest marks taking into account the performance of all such successful candidates.	Ms. Swati Rawat C/o Santosh Kumar Rawat B-35 Sachivalaya Mahanagar <u>Lucknow-226006</u> Uttar Pradesh (Roll No.23447 Reg No.210612869/03/2010)	10+2	—	20	318/400 (79.50%)	
37.	136-DURGADE- VI SARAF ME- MORIAL GOLD MEDAL	Awarded to a lady candidate who passes in all papers of the Foundation Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful lady candidates.	Ms. Swati Rawat C/o Santosh Kumar Rawat B-35 Sachivalaya Mahanagar <u>Lucknow-226006</u> Uttar Pradesh (Roll No.23447 Reg No.210612869/03/2010)	10+2	—	20	318/400 (79.50%)	

REGIONAL COUNCIL PRIZE AWARDS

Sl. No.	Name of the Prize Award	Criteria	Name And Address of the Winner	Qualification	Occu- pation	Age (Yrs.)	Marks Obtained	Photograph
FINAL/PROFESSIONAL PROGRAMME EXAMINATION				EIRC				
1.	139-KEDAR- NATH PRAHL- ADRAI DHANU- KA MEMORIAL AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest mark taking into account the performance of all such successful candidates under old as well as new syllabi from examination centres within the Eastern Region.	Ms. Chandni Banthia 493/C/A Gt Road Vivek Vihar Phase - 3 Block - A - 3 Flat - 402 Kolkata- 711102 West Bengal (Roll No.77087 Reg No.120311911/02/2009)	C.S.Executive Prog.	—	22	536/800 (78.00%)	
2.	140-NIRMAL CHANDRA CHATTERJEE MEMORIAL AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks EITHER in 'Secretarial Practice relating to Economic Laws and Drafting and Conveyancing' paper under old syllabus OR in 'Drafting, Appearances and Pleadings' paper under new syllabus, whichever is higher, taking into account the performance of all successful candidates under old as well as new syllabi from examination centres within the Eastern Region.	Ms. Sneha Sarda VIP Enclave Block - G, Flat No - 403 Po - Raghunathpur <u>Kolkata-700059</u> West Bengal (Roll No.77286 Reg No.120318592/02/2009)	C.S.Executive Prog.	—	23	78/100 (78.00%)	

Student Services


3.	141-BHAGABATI CHATTER-JEE MEMORIAL AWARD	Awarded to a lady candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful lady candidates under old as well as new syllabi from examination centres within the Eastern Region.	Ms. Chandni Banthia 493/C/A Gt Road Vivek Vihar Phase - 3 Block - A - 3 Flat - 402 <u>Kolkata-711102</u> West Bengal (Roll No.77087 Reg No.120311911/02/2009)	C.S.Executive Prog.	—	22	536/800 (67.00%)	
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EXECUTIVE PROGRAMME EXAMINATION	EIRC
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4.	137-EIRC CASH PRIZE	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks in 'Company Law' paper taking into account the performance of all such successful candidates from examination centres within the Eastern Region.	Ms. Manjari Goel C/O B R Mittal & Co 36A Bentinck Street 2Nd Floor <u>Kolkata-700069</u> West Bengal (Roll No.31155 Reg No.120386307/02/2010)	Foundation Pass of ICSI	—	22	78/100 (78.00%)	
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5.	138-KEDAR-NATH DHANUKA MEMORIAL CASH PRIZE	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates from examination centres within the Eastern Region.	Ms. Manjari Goel C/O B R Mittal & Co 36A Bentinck Street 2Nd Floor <u>Kolkata-700069</u> West Bengal (Roll No.31155 Reg No.120386307/02/2010)	Foundation Pass of ICSI	—	22	414/600 (69.00%)	
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FOUNDATION PROGRAMME EXAMINATION	EIRC
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6.	142-GAURA DEVI KOTHARI MEMORIAL AWARD	Awarded to a candidate who passes in all papers of the Foundation Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates from examination centers within the Eastern Region.	Shri Naman Garg 118/ Vivekanand Nagar Lakhotia Tower Liluah <u>Kolkata-711204</u> West Bengal (Roll No.7002 Reg No.110242293/03/2010)	10+2	—	19	324/400 (81.00%)	
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FINAL/PROFESSIONAL PROGRAMME EXAMINATION	NIRC
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7.	143-NIRC SILVER SOUVENIR AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates under old as well as new syllabi from examination centres within the Northern Region.	Ms. Anita Chatrani D/o Ashok Chatrani 10/118 Chopasani Housing Board <u>Jodhpur-342008</u> Rajasthan (Roll No.85340 Reg No.220684856/02/2009)	B.Com.(Hons.) C.S.Executive Prog.	—	22	509/800 (63.63%)	
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Student Services

EXECUTIVE PROGRAMME EXAMINATION

NIRC

8.	144-NIRC PRIZE AWARD FOR BOTH MODULES	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates from examination centers within the Northern Region.	Shri Vinay Kumar Jain D-217 Azad Nagar Near Kumbha Circle <u>Bhilwara-311001</u> Rajasthan (Roll No.34382 Reg No.220735188/06/2009)	B.Com.	—	23	419/600 (69.83%)
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FINAL/PROFESSIONAL PROGRAMME EXAMINATION

SIRC

9.	145-SIRC SILVER MEDAL	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates under old as well as new syllabi from examination centres within the Southern Region.	Shri Murali B 20/7 Chinna Mettu Palayam Ist Street Coop. Shanmugam Park Kaladipet Thiruvotriyur <u>Chennai-600019</u> Tamilnadu (Roll No.89046 Reg No.320439487/07/2008)	B.Com. C.S.Executive Prog.	—	24	509/800 (63.63%)
10.	146-SIRUBALAKKADU SAMBAMORTHY SRINIVASAN MEMORIAL PRIZE AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates under old as well as new syllabi from examination centres within the Southern Region.	Shri Murali B 20/7 Chinna Mettu Palayam Ist Street Coop. Shanmugam Park Kaladipet Thiruvotriyur <u>Chennai-600019</u> Tamilnadu (Roll No.89046 Reg No.320439487/07/2008)	B.Com. C.S.Executive Prog.	—	24	509/800 (63.63%)
11.	147-SRI CHAKRA'S CASH AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the second highest marks taking into account the performance of all such successful candidates under old as well as new syllabi from examination centres within the Southern Region.	Ms. Anupama M Achuthan 3D, Cheloor Vintage Palace Kottapuram Road Post Poothole <u>Thrissur-680004</u> Kerala (Roll No.88663 Reg No.320473727/01/2009)	B.Com. C.S.Executive Prog.	—	24	503/800 (62.88%)
12.	148-SIRC PRIZE AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks EITHER in 'Corporate Restructuring – Law and Practice' paper under old syllabus OR in 'Corporate Restructuring and Insolvency' paper under new syllabus, whichever is higher, taking into account the performance of all such successful candidates under old as well as new syllabi from examination centres within the Southern Region.	Shri Ravinath R Pai Syamnathakam Rail View Lane Patterippuram <u>Alwaye-683101</u> Kerala (Roll No.89544 Reg No.320444529/08/2008)	B.Com.(Hons.) C.S.Executive Prog.	—	24	70/100 (70.00%)


Student Services


13. 149-SIRC - MRS. PANKAJAM RENGACHARI PRIZE AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks EITHER in 'Advanced Company Law and Practice' paper under old syllabus OR in 'Company Secretarial Practice' paper under new syllabus, whichever is higher, taking into account the performance of all such successful candidates under old as well as new syllabi from examination centres within the Southern Region.	Ms. Ashwani K Sai Ram 3/3 Brindavan Apts 2Nd Main Road Kasturba Nagar, Adyar <u>Chennai-600020</u> Tamilnadu (Roll No.89090 Reg No.520337132/11/2010)	C.S.Executive Prog.	— 25	73/100 (73.00%)
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14. 185-SMT. NAG- AMMA MEMO- RIAL AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all successful candidates from examination centres with in the Southern Region.	Shri Murali B 20/7 Chinna Mettu Palayam Ist Street Coop. Shanmugam Park Kaladipet Thiruvotriyur <u>Chennai-600019</u> Tamilnadu (Roll No.89046 Reg No.320439487/07/2008)	B.Com. C.S.Executive Prog.	— 24	509/800 (63.63%)
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EXECUTIVE PROGRAMME EXAMINATION


SIRC

15. 150-SIRUB- ALAKKADU SAMBAMOO- THY SRINI- VASAN MEMO- RIAL PRIZE AWARD	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates from examination centres within the Southern Region.	Ms. Nupur Kedia A-2 Maya Terrace, 14 Osborne Road, Ist Cross <u>Bangalore-560042</u> Karnataka (Roll No.52516 Reg No.320561108/02/2010)	B.B.M.	— 24	428/600 (71.33%)	
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16. 151-SRI CHAKRA'S CASH AWARD	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the second highest marks taking into account the performance of all such successful candidates from examination centres within the Southern Region.	Shri Parameswaran Babu Srikanth No 58/75 J1 Mullai Nagar Ponneri Puram Ponmalaipatti <u>Tiruchirapalli-620004</u> Tamilnadu (Roll No.59926 Reg No.320572506/02/2010)	B.Com.	— 23	427/600 (71.17%)	
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17. 152-LATE G. SUNDARA RA- JAN ENDOW- MENT AWARD	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks in 'Securities Laws and Compliances' paper taking into account the performance of all such successful candidates from examination centers within the Southern Region.	Shri Pellakuru Vishnu Theja 8-3-191/267/4 Siddhartha Nagar <u>Hyderabad-500038</u> Andhra Pradesh (Roll No.58056 Reg No.320566723/02/2010)	Foundation Pass of ICSI	— 22	84/100 (84.00%)
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Student Services



18.	153-SIRC - V. KUMAR MEMORIAL PRIZE AWARD	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks in 'Tax Laws' paper taking into account the performance of all such successful candidates from examination centres within the Southern Region.	Ms. Aswathy Venugopal Krishnashree Parayil Temple Road Kallachi Vatakara-673506 Kerala (Roll No.56233 Reg No.320513750/08/2009)	Foundation Pass of ICSI	—	22	80/100 (80.00%)	
19.	154-LATE SHRI K. HARIHARAN ENDOWMENT AWARD	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks in 'Company Law' paper taking into account the performance of all such successful candidates from examination centres within the Southern Region.	Shri Parameswaran Babu Srikanth No 58/75 J1 Mullai Nagar Ponneri Puram Ponmalaipatti Tiruchirapalli-620004 Tamilnadu (Roll No.59926 Reg No.320572506/02/2010)	B.Com.	—	23	85/100 (85.00%)	
20.	180-HUKLA-MAKKI MANJU-NATHA HEGDE MEMORIAL AWARD	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks in "Company Accounts, Cost and management accounting" paper taking into account the performance of all such successful candidates from examination centres within the Southern Region	Co-winner : Shri Chirag M. Kumbhat 1, Stringers Road, Stringers Apts, HG Flat Perlamet, Chennai-600003, Tamilnadu (Roll No.55083 Reg No.320570471/02/2010)	Foundation Pass of ICSI	—	25	80/100 (80.00%)	
21.	180-HUKLA-MAKKI MANJU-NATHA HEGDE MEMORIAL AWARD	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks in "Company Accounts, Cost and management accounting" paper taking into account the performance of all such successful candidates from examination centres within the Southern Region	Co-winner : Shri Sundararaj R 1/252 Puliymarathuppalayam Sulthanpet Via Suler Taluk Coimbatore-641669 Tamilnadu (Roll No.55845 Reg No.320560541/02/2010)	B.Com.	—	25	80/100 (80.00%)	

FINAL/PROFESSIONAL PROGRAMME EXAMINATION

WIRC

22.	165-WIRC MEDAL	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates under old as well as new syllabi from examination centres within the Western Region.	Shri Amit Shivhari Jalan Rangoli - C - 603 Vasant Utsav Thakur Village Kandivali , East Mumbai-400101 Maharashtra (Roll No.95398 Reg No.420506302/08/2007)	C.S.Executive Prog.	—	23	547/800 (68.38%)	
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Student Services

23. 166-WIRC CASH PRIZE	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the second highest marks taking into account the performance of all such successful candidates under old as well as new syllabi from examination centres within the Western Region.	Shri Pawan Dilipkumar Sarda 87 Gurukripa Wardhaman Nagar Nagpur-440008 Maharashtra (Roll No.95970 Reg No.420602558/02/2009)	C.S.Executive Prog.	—	21	514/800 (64.25%)	
24. 167-LATE SHRI S. NARAYANAN MEMORIAL PRIZE AWARD	Awarded to a lady candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful lady candidates under old as well as new syllabi from examination centres within the Western Region.	Ms. Ankita Madanlal Jain 9 Dev Bhawan 2Nd Floor Rn-42 Gajadar Street Chira Bazar <u>Mumbai-400002</u> Maharashtra (Roll No.93949 Reg No.420602053/02/2009)	C.S.Executive Prog.	—	21	500/800 (62.50%)	
25. 168-PAST PRESIDENT CHINUBHAI R. SHAH AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks EITHER in 'Advance Company Law and Practice' paper under Old Syllabus OR in 'Company Secretarial Practice' paper under New Syllabus, whichever is higher, taking into account the performance of all such successful candidates under old as well as new syllabi from examination centres within the Western Region.	Shri Ashutosh Avinash Muglikar F12 A/3 Dhanalaxmi Park Bhusari Colony Paud Road Kothrud <u>Pune-411038</u> Maharashtra (Roll No.97145 Reg No.420615577/02/2009)	C.S.Executive Prog.	—	22	77/100 (77.00%)	
26. 169-SUKHLAL C. MODY ME- MORIAL PRIZE	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks EITHER in 'Corporate Restructuring – Law and Practice' paper under old syllabus OR in 'Corporate Restructuring and Insolvency' paper under new syllabus whichever is higher, taking into account the performance of all such successful candidates under old as well as new syllabi from examination centres within the Western Region.	Ms. Chhaya Ramesh Chandra Mantri C-18 Lavkush Co Op Hsg Soc Behind Bank Of Maharashtra Dattapada Road Boriveli <u>E Mumbai-400066</u> Maharashtra (Roll No.95581 Reg No.420599290/02/2009)	B.Com. Final Pass of ICAI C.S.Executive Prog.	—	25	76/100 (76.00%)	

Student Services

27. 170-WIRC PAST CHAIRMAN V.K. MATHUR MEMORIAL AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks EITHER in 'Secretarial Practice relating to Economic Laws and Drafting and Conveyancing' paper under old syllabus or in 'Drafting, Appearances and Pleadings' paper under new syllabus, whichever is higher, taking into account the performance of all such successful candidates under old as well as new syllabi from examination centres within the Western Region	Shri Devang Rameshchandra Shah C-704, Silver Presidency Sec-2, Near New Police Chowki Charkop Kandivli (W) Mumbai-400067 Maharashtra (Roll No.95527 Reg No.420568504/08/2008)	C.S.Executive Prog.	—	22	65/100 (65%)
28. 171-SHRI KAN-HAIYALAL N. DUSANEWALA VAKIL (NAN-DURBAR) MEMORIAL AWARD	Awarded to a lady candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the second highest marks taking into account the performance of all such successful lady candidates under old as well as new syllabi from examination centres within the Western Region.	Ms. Nidhi Suhasaria Piramal Sagarmal D/o Pawan Kr Suhasaria Station Road Barakar-713324 West Bengal (Roll No.97334 Reg No.120306958/02/2009)	B.Com. C.S.Executive Prog.	—	25	486/800 (60.75%)
EXECUTIVE PROGRAMME EXAMINATION			WIRC			
29. 172-WIRC MEDAL	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates from examination centres within the Western Region.	Shri Nrupang Bhumitra Dholakia A/801 Rehmat Tower Near Mathuradas Cly St Anthony Road Kalina Santacruz E Mumbai-400095 Maharashtra (Roll No.68185 Reg No.420726676/02/2010)	Foundation Pass of ICSI	—	20	417/600 (69.50%)
30. 173-WIRC CASH PRIZE	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the second highest marks taking into account the performance of all such successful candidates from examination centres within the Western Region.	Shri Jay Pankajbhai Shah 3 Anurag Flats Nr Lakhudi Talav St Savier Sch Navarangpura Ahmedabad-380014 Gujarat (Roll No.61392 Reg No.420676246/08/2009)	B.Com.	—	23	408/600 (68.00%)

Student Services

31. 174-PAST PRESIDENT CHINUBHAI R. SHAH AWARD	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks in 'Company Law' paper taking into account the performance of all such successful candidates from examination centers within the Western Region.	Ms. Dimple Maheshkumar Parmar B 704 Kesarbaug L T Road Borivali West <u>Mumbai-400092</u> Maharashtra (Roll No.67939 Reg No.420493870/08/2007)	B.Com.	—	25	72/100 (72.00%)	
32. 175-SUGUNA MEMORIAL PRIZE	Awarded to a lady candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful lady candidates from examination centres within the Western Region.	Ms. Divya Parameswar Iyer 501 5Th Floor Plot No 16 Laxmi Villa K A Subramaniam Road Matunga <u>East Mumbai-400019</u> Maharashtra (Roll No.65958 Reg No.420728133/02/2010)	Foundation Pass of ICSI	—	22	402/600 (67.00%)	
33. 176-ELVINA PINTO MEMO- RIAL PRIZE AWARD	Awarded to a candidate who passes in all papers of the Foundation Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates from examination centres within the Western Region.	Shri Amogh Gautam Diwan Adwait Lal Baug <u>Dapoli-415712</u> Maharashtra (Roll No.23187 Reg No.410333790/03/2010)	10+2	—	19	321/400 (80.25%)	

CHAPTER PRIZE AWARDS

Sl. No.	Name of the Prize Award	Criteria	Name And Address of the Winner	Qualification	Occu- pation	Age (Yrs.)	Marks Obtained	Photograph
FINAL/PROFESSIONAL PROGRAMME EXAMINATION				BANGALORE				
1.	156-GOWRI GANAPATI JOSHI VAJAG- ADDE MEMO- RIAL AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all successful candidates under old as well as new syllabi from Bangaluru centre.	Shri Sijo Philip Perumprayil House Mampuzhakary Ramankary P O <u>Allappuzha-689595</u> Kerala (Roll No.87872 Reg No.320410953/11/2007)	B.Com. C.S.Executive Prog.	—	27	484/800 (60.50%)	
2.	186-SMT. NAG- AMMA MEMO- RIAL PRIZE AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all successful candidates from Bangaluru Centre.	Shri Sijo Philip Perumprayil House Mampuzhakary Ramankary P O <u>Allappuzha-689595</u> Kerala (Roll No.87872 Reg No.320410953/11/2007)	B.Com. C.S.Executive Prog.	—	27	484/800 (60.50%)	

Student Services

EXECUTIVE PROGRAMME EXAMINATION

BANGALORE

3. 155-HUKLA-MAKKI MANJU-NATHA HEGDE MEMORIAL AWARD
 Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates from Bangaluru centre.

Ms. Nupur Kedia
 A-2 Maya Terrace, 14
 Osborne Road, 1st Cross
Bangalore-560042
 Karnataka
 (Roll No.52516
 Reg No.320561108/02/2010)

B.B.M. — 24 428/600
 (71.33%)



4. 157-LATE SMT. M. K. VEDAVALI MEMORIAL AWARD
 Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks in "Securities Laws and Compliances" paper taking into account the performance of all such successful candidates from Bangaluru centre.

Ms. Nupur Kedia
 A-2 Maya Terrace, 14
 Osborne Road, 1st Cross
Bangalore-560042
 Karnataka
 (Roll No.52516
 Reg No.320561108/02/2010)

B.B.M. — 24 80/100
 (80.00%)



FOUNDATION PROGRAMME EXAMINATION

BANGALORE

5. 158-LATE SHRI G. V. SETTY AND LATE SMT. KUSUMAMBA MEMORIAL AWARD
 Awarded to a candidate who passes in all papers of the Foundation Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates from Bangaluru centre.

Shri Rohan Karia
 C/o Suresh Kr Karia
 Jaswant Singh Building
 Near Gurudwara Kharida
Kharagpur-721301
 West Bengal
 (Roll No.18780 Reg
 No.110244850/03/2010)

10+2 — 19 308/400
 (77.00%)

FINAL/PROFESSIONAL PROGRAMME EXAMINATION

HYDERABAD

6. 159-LATE MADINEEDI RAMA KRISHNA SUBHADRA MEMORIAL AWARD
 Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates under old as well as new syllabi from Hyderabad Centre.

Ms. Jyothi Bung
 H No-15-7-66 Begum
 Bazar Hyderabad-500012
 Andhra Pradesh
 (Roll No.90265 Reg
 No.320451446/08/2008)

C.S.Executive Prog. — 22 456/800
 (57.00%)

7. 160-DR. VA-SUDEORAO JATKAR MEMORIAL AWARD
 Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming any exemption and obtaining the highest marks in the aggregate taking into account the performance of all such successful candidates in the Institute's June and December examinations held during a calendar year from Hyderabad Centre.

Ms. Rekha Lakhotiya
 Hno-20-1-565/1
 Gollakhidki Kabutarkhana
Hyderabad-500064
 Andhra Pradesh
 (Roll No.88952 Reg
 No.320447120/08/2008)

C.S.Executive Prog. — 22 484/800
 (60.50%)

For JUN-2010 and DEC-2010



Student Services

EXECUTIVE PROGRAMME EXAMINATION			HYDERABAD		
8.	161-LATE SHRI M. GURU RAJ RAO MEMORIAL GOLD MEDAL	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates from Hyderabad Centre.	Shri Pellakuru Vishnu Theja 8-3-191/267/4 Siddhartha Nagar Hyderabad-500038 Andhra Pradesh (Roll No.58056 Reg No.320566723/02/2010)	Foundation Pass of ICSI	— 22 399/600 (66.50%)
9.	162-SMT. & SRI GADE-PALLI SURYANARAYANA RAO MEMORIAL AWARD	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming any exemption and obtaining the highest marks in the aggregate taking into account the performance of all such successful candidates from Hyderabad Centre.	Shri Pellakuru Vishnu Theja 8-3-191/267/4 Siddhartha Nagar Hyderabad-500038 Andhra Pradesh (Roll No.58056 Reg No.320566723/02/2010)	Foundation Pass of ICSI	— 22 399/600 (66.50%)
10.	181-CS S. RAMAKRISHNAN MEMORIAL AWARD	Awarded to a candidate who passes in all papers of the Executive Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks in "Economic and Labour Laws" paper, taking into account the performance of all successful candidates from Hyderabad Centre.	Shri Pellakuru Vishnu Theja 8-3-191/267/4 Siddhartha Nagar Hyderabad-500038 Andhra Pradesh (Roll No.58056 Reg No.320566723/02/2010)	Foundation Pass of ICSI	— 22 65/100 (65.00%)
FOUNDATION PROGRAMME EXAMINATION			HYDERABAD		
11.	164-LATE MADINEEDI RAMAKRISHNA SUBHADRA MEMORIAL AWARD	Awarded to a candidate who passes in all papers of the Foundation Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates from Hyderabad Centre.	Ms. Shilpa Agarwal 16-10-212 R K Residency 1St Floor F-2 Old Malakpet Hyderabad-500036 Andhra Pradesh (Roll No.19701 Reg No.310184428/03/2010)	10+2	— 18 298/400 (74.50%)
FINAL/PROFESSIONAL PROGRAMME EXAMINATION			AHMEDABAD		
12.	177-SHRISH H. SHAH MEMORIAL PRIZE	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates under old as well as new syllabi from Ahmedabad Centre.	Shri Akbar Iqbalbhai Mirza 4045/5 Mirza Manzil Near Textile Bank Opp Anjuman School Astodia Rd Ahmedabad-380001 Gujarat (Roll No.92266 Reg No.420610174/02/2009)	B.Com. L.L.B. M.Com. C.S.Executive Prog.	— 20 470/800 (58.75%)

Student Services

EXECUTIVE PROGRAMME EXAMINATION

AHMEDABAD

13.	178-SHRISH H. SHAH MEMORIAL PRIZE	Awarded to a candidate who passes in all papers of the Executive Programme Talav St Xavier Sch Examination, at first attempt, Navarangpura Ahmedabad- in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates from Ahmedabad Centre.	Shri Jay Pankajbhai Shah 3 Anurag Flats Nr Lakhudi	B.Com.	—	23	408/600 (68.00%)
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FINAL/PROFESSIONAL PROGRAMME EXAMINATION

PUNE

14.	179-SMT. SHAKUNTALA-BAI N. NAVARE & SHRI BHAGWAN D. BHAVE MEMORIAL AWARD	Awarded to a candidate who passes in all papers of the Final/Professional Programme Examination, at first attempt, in one sitting, without claiming exemption in any subject and obtaining the highest marks taking into account the performance of all such successful candidates under old as well as new syllabi from Pune Centre.	Ms. Deep Jyoti C/o Mangat Singh Panesar 166/2 Bhagat Singh Road Dapodi	B.Com. C.S.Executive Prog.	—	23	474/800 (59.25%)
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ATTENTION STUDENTS!

The Council of the Institute has approved the eligibility criteria for grant of exemption from undergoing Student Induction Programme (SIP). The following candidates are exempted from under going SIP:

- (i) Candidates having one year of working experience as assistant or any other post equivalent thereto by whatever name called or any other higher grade thereto in the field of Finance, Secretarial, Human Resource, Marketing, General Administration, Teaching, Research etc. in any body corporate, government body, statutory or autonomous body, public undertaking, financial institution, banks, consultancy firms, Law firms or any other organization/ institution which in the opinion of the Council provides scope for adequate exposure for exemption from Students Induction Programme (SIP), or
- (ii) Candidates possessing professional qualification e.g CA, CWA, LL.B, BE/B.Tech/B.Arch, MBBS, Post Graduate Degree/Diploma in Business Administration/ Management, MCA or any other qualification as approved by the Council from time to time.”
- (iii) Students seeking exemption may apply within six months from the date of registration in the Executive Programme.

The students who were enrolled on or after 1st September 2009 and yet not undergone the SIP may also apply for the exemption.

The format of application for exemption is available under 'Training' section on the website (www.icsi.edu)

ATTENTION STUDENTS!

Applicability of the latest Finance Act and other changes for Company Secretaries December, 2011 Examination.

DIRECT TAXES

All students may note that for the December 2011 Examination Session in respect of Direct Taxes the applicable Assessment Year shall be 2011-12 (Previous Year 2010-11). Thus, they will have to study Finance Act, 2010 for December 2011 Examination. Further as per the Syllabus, (of Executive Programme and Professional Programme) students are required to update themselves about all the Circulars, Clarifications, Notifications, etc., issued by the CBDT & Central Government, which come into effect on or before six months prior to the date of the respective examinations.

Gift Tax Act has been excluded from the scope of the examination from June 1999 session onwards unless otherwise informed.

INDIRECT TAXES

Students appearing in the 'Tax Laws' (Indirect Tax Portion to the extent of topics covered in the syllabus, of 'Executive Programme' and Advanced Tax Laws and Practice (Professional Programme) respectively may take note of the following changes applicable for December 2011 Examination.

1. All changes made by the Finance Act, 2011.
2. All Circulars, Clarifications/Notifications issued by CBEC/ Central Government which became effective six months prior to the date of examination.

Student Services

LIST OF INSTITUTES EMPANELLED IN IMPARTING THE ORAL COACHING FACILITIES TO THE CS STUDENTS UNDER PUBLIC/ PRIVATE PARTNERSHIP SCHEME.

S.No.	Name & Address of Empanelled Institutions.	Validity for CS sessions of Exam
EASTERN INDIA REGIONAL COUNCIL		
1.	M/s Happy Coaching Institute Fatak, P.O. Budharaja, Sambalpur-768 004 Orissa	December`11 & June`12 Sessions of CS Examinations.
2	The Director M/s Institute for Inspiration & Self Development, 1-B/200/1, Sector- III, Salt Lake City, Kolkata-700 106	June`11 and December`11 sessions of CS Examinations.
3	The Director M/s Ambedkar Institute of Higher Education, AIHE Campus, House No 21-B, Patliputra Golamber Patna-800 013 (Bihar)	June`11 & December`11 sessions of CS Examinations.
4	WISDOM Institute of Professional Learning, 3/100C, C R Colony, On Raja S C Mallick Road Kolkata-32	December 2011 & June 2012 sessions of CS Examinations
5	M/s Gyan Bharati Institute of Higher Studies, [Unit Gyan Bharati Society], 64A, Nimtalia Ghat Street, Kolkata 700 006	June`11 and December`11 sessions of CS Examinations
NORTHERN INDIA REGIONAL COUNCIL		
1	M/s Springdale College of Management Studies, Madhotanda Road Pilibhit-262 001 (U.P)	December`11 and June`12 sessions of CS Examinations.
2.	M/s Sainath Commerce Classes C-20, Talwandi, KOTA-324 005	December`11 and June`12 sessions of CS Examinations.
3.	M/s Lucknow Commerce Academy, S-72/17, Old`C` Block Chauraha, Rajajipuram(Near Lekhraj Residence), Lucknow-226 017	December 2011 and Jun 2012 sessions of CS Examinations.
4.	The Director M/s i360, Staffing & Training Solutions Private Limited 46, First Floor, Karanpur Dehradun (U.P)	June`11 and December`11 sessions of CS Examinations.
5	M/s. Institute of Systematic Studies in Commerce, Behind Maharaja Hotel, Station Road, Moradabad- 244001 (UP)	June`11 and December` 11 sessions of CS Examinations.
6	The Director, Commerce County-Institute for Commerce Studies, 137, Red Square Market, Near Palki Hotel, HISSAR – [Haryana} Tel : 9812066937, 8059296630	December`11 and June`12 sessions of C S Examination
7.	Director, M/s Advanced Commerce Study , 14 Amar Complex, Dwarka More, Uttam Nagar, New Delhi 110059 Mob NO: 9818301515	June`11 and December`11 sessions of CS Examinations
8	Director, M/s Govindam Business School, 514, Industrial Estate, Patparganj Delhi – 110092	June`11 and December`11 sessions of CS Examinations

9	Mrs. Sonia Gulati Proprietor, M/S CS Academy, House NO.35, 8, Maria Colony, Panipat – [Haryana]	June`11 and December`11 sessions of CS Examinations
10	CA Pritam K Goswami Director, M/S Career Institute of Commerce & Accounts [CICA] A-781, Near I L & Indra Vihar Joint, Indra Vihar, Kota- 324005	June`11 and December`11 sessions of CS Examinations
11	Mr Ajay Kumar Trivedi M/S Vedanta Commerce Academy, C-28, Rajajipuram Lucknow 226017	June`11 and December`11 sessions of CS Examinations
12	Director M/S Bharat Sir's Commerce Institute, 7445, Durga Puri, Haibowal Kalan Ludhiana [Pb], Tel : 0161-6577969/ 2486969, 9216867899	December`11 and June`2012 sessions of CS Examinations.
13	Director, M/S Academy for Professional Studies, Lucknow	December`11 and June`2012 sessions of CS Examinations.
14	Prog Director, NIAM Institute of Applied Management, 20/1, Old Sher Shah Suri Marg, Opp: Sector 37, Faridabad	December`11 and June`2012 sessions of CS Examinations
15	Mr Pramod Kumar M/S Hari Institute of Education and Training [HIET] , House No 528 E, Opp Govt Agriculture Office, Sunder Nagar, Jaunpur 222002, [UP]	December`11 and June`2012 sessions of CS Examinations
16	Director, M/S Bharti School of Business Studies, 9-N Model Town Hisar [Haryana]	December`11 and June`2012 sessions of CS Examinations
17	Heritage Women's Polytechnic Krishna Colony, Near Railway Station, Railway Road Palwal (Haryana)	December`11 and June`2012 sessions of CS Examinations
18	Shri Aatm Vallabh Jain Girls' College, Hanuman Garh Road Sri Ganganagar (Rajasthan) – 335001	December`11 and June`2012 sessions of CS Examinations
19	Sri Jain Post Graduate College Ram Ratan Kochar Circle Nokha Road, Gangashahr Bikaner (Rajasthan) PIN-334401	December`11 and June`2012 sessions of CS Examinations
20	The VIT Computer Education & IIBA – The Institute of Industrial & Business Accountants, 7-103, Vinayk-A Complex, Nr-HDFC Bank, Durga Nursery Road, Udaipur-313001	December`11 and June`2012 sessions of CS Examinations
21	C S Launcher Bajaj Road, Near – Taparia Bagichi, Sikar – 332001 (Rajasthan)	June 2012 and December 2012 sessions of CS Examinations
22	Trinity College Dharamshala Road Fatehabad 125050 (Haryana)	June 2012 and December 2012 sessions of CS Examinations

Student Services

WESTERN INDIA REGIONAL COUNCIL		
1.	M/s Career Classes 303, Shalimar Corporate Center 8, South Tukoganj, Near Hotel Balwas, Indore (M.P)	December`11 and June`12 sessions of CS Examinations.
2.	M/s Institute of Management Training & Research, Artha Complex, 2nd Floor, Near IMA House and Tapdiya Terrace, Off. Adalat Road, Aurangabad-431 001 (M.S)	June`11 and December`11 sessions of CS Examinations.
3	M/s Madhu Jas Promotions Pvt. Ltd. [Nahata Professional Academy] C-10, Poddar Plaza Patthar Godam Road Behind Jabalpur Motors, New Siyaganj, Indore-452 001	June`11 and December`11 sessions of CS Examination.
4	The Principal M/s D.M.'s College of Arts, Science & Commerce Assagao, Bardez, Goa-403 507	June`11 and December`11 sessions of CS Examination.
5	The Director M/s Geetanjali Education Systems Private Limited Geetanjali College of Computer Science & Commerce, Indian Red Cross Building Suchak Road Opp. Shastri Medan Rajkot-360 001	June`11 and December`11 sessions of CS Examinations.
6	The Managing Director M/s IDEAL Classes Private Limited 44/375, Unnat Nagar-II, Opp. Patkar College, S.V. Road, Goregaon (West) Mumbai-400 062 Branch : Borivali (West)	June`11 and December`11 sessions of CS Examinations.
7	The Director M/s. Lex4biz 5, Rajnigandha, Tithal Road Valsad-396001 (GJ)	June`11 and December`11 sessions of CS Examinations.
8	The Director M/S Professional Excellence Academy Z-8, Behind Vijay Stambh, Near ICICI Bank, Zone-I, M.P.Nagar BHOPAL 462011 [MP] M: 9074622001	December`11 and June`12 sessions of C S Examination
9	The Director, Professoinal Academy of Competitive Execellence[PACE], B-402, 403, Silver Mall, R N T Marg, Indore- 452001 [MP]	December`11 and June`12 sessions of C S Examination
10	Managing Director Arihant Institute Pvt Ltd., "Arihant House" 2, Navin Park Society, Nr Municipal School, Sardar Patel Colony Road, Naran pura, Ahmedabad – 380013	June`11 and December`11 sessions of CS Examinations

11	M/S Vrajesh Sir,s Academy of Commerce, 404/B, Swapneet-V, Near H L Commerce College, Navrangpura Ahmedabad 380009	June`11 and December`11 sessions of CS Examinations
12	Director M/S Dnyanoday Corporate Training Centre N-11, E-11/3, Mayur Nagar, HUDCO Aurangabad 431136	June`11 and December`11 sessions of CS Examinations
13	H L Centre for Professional Education H L College Campus, University Road , Navrangpura Ahmedabad – 380009	December`11 and June`12 sessions of CS Examinations.
14	S V P M's College of Commerce, Science and Computer Education Malegaon Bk. Tal_ Baramati Dist: Pune – 413115	December`11 and June`12 sessions of CS Examinations.
SOUTHERN INDIA REGIONAL COUNCIL		
1.	M/s MOHANS Institute Sreyas, Chettiparambil Lane Thekkumbhagam,Tripunithura Ernakulam (Distt.), Kerala-682 301	December`11 and June`12 sessions of CS Examinations.
2	President, M/s Dr. G.G. Shetty Educational Society ® Jnana Degula , 25/B-4 Near K.M.F. Dharwad-580 004	June`11 and December`11 sessions of CS Examination.
3.	M/s Prize Academy No.2, Teachers Colony (Off V.M. Street) Royapettah Chennai-600 014	December`11 and June`12 sessions of CS Examination.
4.	M/s Sree Saraswathi Thyagaraja College Palani Road, Thippampatti Coimbatore Dist. Pollachi-642 107	December`11 and June`12 sessions of CS Examination.
5.	The Principal M/s National College Dindigul Road Karumandapam Tiruchirapalli-620 001 (T.N)	June`11 and December`11 sessions of CS Examinations.
6	The Principal M/s P.S.G.R. Krishnammal College For Women, Peelamedu Coimbatore-641 004	December`11 & June`12 sessions of CS Examinations.
7	The Director M/S Blue Dot Academy No.4, Balaji Avenue, Ist Street T.Nagar, Chennai – 600017	December`11 and June '12 sessions of C S examinations.
8	M/S Centre for Human Resources Development, Thekkel,Mannarakkayam PO ., Ponkunnam [via] Kanjirapally, Kottayam Dist., Kerala – 686506	December`11 and June`12 session of C S examination.
9	M/s Angel Auditor College, SF NO. 37, Marakkadai Street, Brindavan Pudukottai 622001	June`12 and December`12 sessions of CS Examinations

Student Services

10	Dr. Mohan Alva M/S Alva Education Foundation Alva's College. Sundari Anand Alva Campus Vidyagiri, Moodbidri Dakshina Kannada Dist, [Karnataka]	June '11 and December '11 sessions of CS Examinations
11	Mr. K N Ramasamy, Director, -Academics, RR Academy, NO.2, Noor Veerasamy Street, Off Vaalluvar Kottam High Road, Nungambakkam, Chennai 600034	June '11 and December '11 sessions of CS Examinations
12	Principal M/S Kathir College of Engineering, "Wisdom Tree", S.F NO. 812/1, Neelambur, Coimbtore 641062	June '11 and December '11 sessions of CS Examinations
13	Director, PSG Institute of Management, Post Box NO.1668, Avinashi Road, Peelamedu Coimbatore 641004	June '11 and December '11 sessions of CS Examinations
14	Chief Executive M/S 3-C, Computer Consulting Centre, Manjathuruthur Building Good Shepherd Road Kottayam 686001	December '11 and June '2012 sessions of CS Examinations.
15	Angel Auditor College-Kovai 11/1, Nehru Nagar, Saravanampatti PO: Saravanampatti Coimbatore – 641305 (Tamilnadu) Tel: 9751324644, 9659965205, 9842492067	June 2012 and December 2012 sessions of CS Examinations
16	Divine Education and Charitable Trust Gurukul Building, Gurukul Road Gurukul Nagar, Near- Munsif Court, Karkala-574104 Udupi District (Karnataka) Tel : 08258-233757, 9964475417	June 2012 and December 2012 sessions of CS Examinations
17	Singar Academy 52, III Floor, Salai Road Woriur Tiruchirappalli – 620 003	June 2012 and December 2012 sessions of CS Examinations

ATTENTION NIRC LIBRARY MEMBERS

All NIRC library members who were having their valid membership during the period from 01-04-2008 to 31-03-2009 and have not renewed their Library Membership till date, may either apply for renewal of Membership or request for refund of security deposit. All such request should reach to the Executive Officer (NIRC) on or before 15-03-2012. All deposits on account of Library Security will be forfeited and no request for refund will be considered/entertained after the stipulated date.

NOTIFICATION No.ICSI/CS/ 06 /2011

In accordance with the "Merit-cum-Means Assistance (Company Secretaryship Course) Scheme, 1983", as in force, the following students have been selected for award of "Merit-cum-Means Assistance" for Executive Programme and Professional Programme Courses on the basis of results of Foundation Programme and Executive Programme Examinations, December, 2010 and fulfilling the eligibility criteria:

Sl. No.	Name of the Student	Student Regn. No.
FOR EXECUTIVE PROGRAMME		
1.	RAHUL JHA	120466411/02/2011
2.	MS. DIPALI NANAJI BELE	420912238/02/2011
3.	ASHISH SHARMA	120468786/02/2011
4.	MS. SANIYA RAFI	120499213/03/2011
5.	MS. TANIYA RAFI	120499260/03/2011
6.	DEEPAK KUMAR CHOUDHARY	120479265/02/2011
7.	MS. SHEENA MITTAL	221068281/02/2011
8.	NIKHIL MATHUR	221079138/02/2011
9.	MS. BHAGYASHREE J	320682671/03/2011
10.	MS. AYUSHI SINGHAL	221051914/02/2011
FOR PROFESSIONAL COURSE		
1.	GOVIND RATHI	220813591/02/2010
2.	SRIKANTH VOOLLA	320568323/02/2010
3.	RUPESH KANODIA	120387819/02/2010
4.	RAHUL JAIN	220813671/02/2010
5.	RAVEENDRA BABU MANNEM	320564406/02/2010
6.	MS. NEETHU S	320561543/02/2010
7.	MS. SUJA K.G.	320569962/02/2010
8.	MS. ASHWINI SHANKAR BEKWAD	320581103/02/2010
9.	SUSHIL PAREEK	220820169/02/2010
10.	MS. SWATI PATODIA	120378249/02/2010
11.	MS. PAYAL MANGLA	220822545/02/2010
12.	MS. PRIYA KUMARI JAIN	220820684/02/2010
13.	ANUJ JAIN	220829287/02/2010
14.	MS. KAMANA SHUSHIL KHETAN	420721508/02/2010
15.	MS. EKTA AGARWAL	120395106/02/2010
16.	RAVI SHARMA	120388081/02/2010
17.	MS. TANISHA PAL	220812297/02/2010
18.	ARIHANT KUMAR BARDIA	120396383/02/2010

BY ORDER OF THE COUNCIL

File No.207:Exams:D-2010
New Delhi – 110 003.
Dated, the 30th August, 2011

(CS N. K. JAIN)
Secretary & CEO

Student Services

ANNOUNCEMENT PAPER-WISE EXEMPTIONS ON RECIPROCAL BASIS TO ICSI AND ICWAI STUDENTS

The Council of the Institute has given approval that the final passed students of ICWAI can avail exemptions in the following papers of Foundation Programme, Executive Programme and Professional Programme of the Company Secretaryship Course under the New Syllabus effective from 1st November, 2007, 1st February, 2008 and 1st August, 2008 respectively.

Scheme of Exemptions

Exemption to CS passed candidates in papers of ICWAI.	Exemption to CWA passed candidates in Papers of ICSI.
Foundation Course (4 papers) - Complete exemption	Complete exemption Foundation Programme (4 papers) -
Intermediate Course 1. Financial Accounting (Paper 5) 2. Applied Direct Taxation (Paper 7)	Executive Programme 1. Company Accounts, Cost & Management Accounting (Module I, Paper 2) 2. Tax Laws (Module I, Paper 3)
Final Course 3. Financial Management & International Finance (Paper 12) 4. Indirect & Direct Tax Management (Paper 14)	Professional Programme 3. Financial, Treasury and Forex Management (Module II, Paper 3) 4. Advanced Tax laws & Practice (Module III, Paper 6)

Students enrolled to Company Secretaryship Course and wish to seek above said paper-wise exemption(s) - on the strength of having passed the final examination of ICWAI - may make their request in writing to Director (Students Services) at C-37, Sector-62, NOIDA-201 309 (U.P) together with the requisite exemption fee @Rs.100 per paper by way of Demand Draft drawn in favor of 'The Institute of Company Secretaries of India' payable at New Delhi and the valid document in support of having passed the Final examination of the Institute of Cost & Works Accountants of India on or before the last date of submission of enrolment application for the CS Examination. The above exemption scheme is effective from December, 2008/ June, 2009 for Foundation/Executive Programme and CS Professional Programme examination(s) respectively.

Attention Students

In accordance with the Guidelines for Apprenticeship Training by Company Secretaries, 1985, the Company Secretaries in Practice imparting training to the students are required to pay a minimum stipend Rs.500/- per month. The Training & Educational Facilities Committee of the Council in its 94th Meeting held on 4th November, 2009, has increased the minimum stipend from Rs. 500/- (Rupees five hundred only) to Rs. 2000- (Rupees two thousand only) per month.

Attention Students

The Institute has received a complaint that a student was undergoing training and simultaneously working on fulltime basis with a corporate. The matter was investigated and it was found that the student was doing job during the said apprentice period in the evening flexible shift without affecting the normal training stipulated by the Institute (ICSI) due to financial constraints. This was beyond the knowledge of the PCS. The Training and Educational Facilities Committee of the Council considered the matter and viewed it seriously.

The Committee was of view that engagement in any trade, business or occupation contravenes clause 16 of the Guidelines for Apprenticeship Training by Practicing Company Secretaries, 1985 (the Guidelines) amended upto 10 August 2001 & effective as on date and decided not to take the training undergone during the said period on record.

ATTENTION STUDENTS !

DISCONTINUATION OF ISSUE OF PASS CERTIFICATES TO FOUNDATION/EXECUTIVE PROGRAMME PASS STUDENTS

In accordance with the decision taken by the Council of the Institute, it is brought to the notice of the student community that from June, 2011 Examination Session onwards, Pass Certificates and Mark Sheets in physical form will be issued only to such students who pass Final Course/Professional Programme.

Concession in Registration Fee / Examination Fee for Physically Handicapped Students

As a social welfare measure, the Council of The Institute has decided to grant further concession in Registration Fee / Examination Fee to physically handicapped students with effect from 1st July 2010, as per details given below :

Registration Fee for Physically Handicapped Students

Stage	Registration Fee to be paid by Physically handicapped students :
Foundation Programme	Only Registration Fee will be charged (At present, Registration Fee is Rs.1200)
Executive Programme	Only Registration Fee will be charged (At present, Registration Fee is Rs.1500)
Professional Programme	Only Registration Fee will be charged (At present, Registration Fee is NIL)

Examination Fee for Physically Handicapped Students

Stage	Examination Fee to be paid by Physically handicapped students :
Foundation, Executive & Professional Programme	25% of the fee applicable to general candidates.

The above concession would be granted subject to the following guidelines: -

- (i) The concerned students should submit a certificate issued by a Physician / Surgeon/ Oculist working in a State/ Central Government to the effect of permanent physical disability (including blindness),
- (ii) The following shall be regarded as permanent physical disability :-
 - (a) permanent physical disability of more than 50% in one limb; or
 - (b) permanent physical disability of more than 60% in two or more limbs; or
 - (c) permanent deafness with hearing impairment of 70 decibels and above; or
 - (d) permanent and total loss of voice.
- (iii) Blindness shall be regarded as permanent physical disability, if it is incurable and falls in any of the categories specified namely : -
 - 6/60 to 1/60
 - or field of vision 110-2
 - 3/60 to 1/60
 - or field of vision 100
 - FC at 1 foot to Nil
 - or field of vision 100
 - Total absence of sight

It is clarified that all other services shall be available on full payment basis as applicable to general category students.

Student Services

Important Telephone Numbers of Directorate of Student Services

Sl No.	Nature of Query	Telephone Numbers	E-mail IDs
1	Issue of study materials	(0120) 4522063	rajni.sharma@icsi.edu
2	Registration Status of Foundation/Executive Program	(0120) 4522061	ms.bhagwan@icsi.edu (for Foundation Program) anju.gupta@icsi.edu (for Executive Program)
3	De-novo/Extension/Final Enrolment	(0120) 4522072	archana.goel@icsi.edu
4	Paperwise Exemption	(0120) 4522074	s.hemamalini@icsi.edu
5	Non-receipt of Registration Letter/ Identity Cards/Student Company Secretary Bulletin/E-mail Registration/Change of Address	(0120) 4522071	naveen.kumar@icsi.edu
6	Coaching Completion Certificates/ Suggested Answers and Response Sheets Status/Oral Tuition/ Examiners (DPTS)	(0120) 4522074	sp.singh@icsi.edu
7	Compulsory Computer Training	(0120) 4522075	prem.lata@icsi.edu
8	Public Private Partnership Scheme	(0120) 4522083	ashvini.srivastava@icsi.edu
9	Issue of Admission Certificate for Examinations	(0120) 4522085/87	enroll@icsi.edu
10	Duplicate pass certificate of Final/ Professional	(0120) 4522082	siyaram@icsi.edu
11	Transcript/Verification of Qualification (only for students)	(0120) 4522081/82	siyaram@icsi.edu

IMPORTANT INSTRUCTIONS FOR STUDENTS APPEARING IN DECEMBER 2011 EXAMINATION

Students preliminary enrollment details will be made available on the website www.icsi.edu from 25th October, 2011. Notwithstanding the reason for any of the mistakes that might have crept into, the institute would make all efforts to rectify the same provided the same are brought to institute's notice at least 15 days before commencement of the examinations. All students are, therefore, advised to invariably check up the preliminary enrollment details which are usually uploaded to the website of the institute about one month before commencement of the examinations.

Please note that hard copy (i.e. Printed copy) of admit cards (i.e. Roll no.) will not be sent by post. Admit card will be uploaded on the website www.icsi.in / www.icsi.edu. Students are advised to download the same from the institute's website w.e.f. 14th December 2011 onwards.

Last date for all types of changes (viz. Change in examination centre , medium, module) is 12th December 2011. All interested students are advised to apply for the same on or before 12th December 2011. All concerned students may note that no request in this regard will be entertained after the said cut-off date.

Issuing of Marks sheets

All students may note that mark sheets in physical form (i.e. printed hard copy) will not be issued to students of Foundation Program & Executive Program. They are advised to download the same from institute's website www.icsi.edu / www.icsi.in after 25th February 2012 (i.e. after declaration of result of December 2011 session of exam). However, Marks sheets in physical form (i.e printed hard copy) will continue to be issued to students of Professional Program.

ORAL COACHING CLASSES FOR JUNE 2012 SESSION OF EXAMINATIONS

ICSI-MOTHER TERESA INSTITUTE OF MANAGEMENT AND VOCATIONAL STUDIES ORAL TUITION CENTRE

ORAL COACHING CLASSES FOR EXECUTIVE MODULES I & II* FOR JUNE 2012 SESSION OF EXAMINATION

Oral coaching classes for Executive Modules I & II* are likely to commence from 21.11.2011 for June 2012 Session.

Course Fee:

Executive Module I Rs. 4500/-

Executive Module II* Rs 4000/-

Timings: 4.00 to 5:30 P.M. (Monday to Saturday)

Registration open on all working days between 9:00 and 5:00 P.M. Admission on first come first served basis.

*(Provided sufficient number of students is registered for Module-II).

For further details contact: J.K. Chawla, Mother Teresa Institute of Management & Vocational Studies, C-Block, Preet Vihar, Delhi-110092, Phones: 22057200, 42420552, 42420553, Fax: 22509200, Email: mtim@vsnl.net

Student Services

SECRETARIAL MODULAR TRAINING PROGRAMMES (SMTPs)/ MANAGEMENT SKILLS ORIENTATION PROGRAMME (MSOPs) ORGANISED BY H.Q./REGIONAL COUNCILS/ CHAPTERS

ELIGIBILITY OF PARTICIPANTS: ICSI Final/Professional programme passed candidates and have completed 15 months training or exempted therefrom. **COURSE CONTENTS:** Module I – MCA21, Module II – Practical & Procedural Aspects of Convening and Conducting Board Meetings & Annual General Meetings and Related Aspects, Module III – Managing Public Issues, Module IV – Loan Documentation, Joint Ventures & Foreign Collaborations, Raising Finance through EURO Issues & Export and Import Procedures and Documentation, Module V – Practical and Procedural Aspects relating to Appearance before CLB/Under SICA, Consumer Protection Act and Case Studies in RTP/UTP. In addition, the participants would be exposed to case studies and mock board/general meeting, etc.

Organised by	Duration of the Programme	Venue of the Programme	Contact
SIRO	MSOP 10 TH 16.11.2011 to 02.12.2011	Office Premises	Joint Director, ICSI-SIRC HOUSE, No. 9, Wheat Crofts Road, Nungambakkam, Chennai-600034, Ph. 044-28279898 / 28222212, Telefax:28268685 E-Mail: siro@icsi.edu , icsisirc@md3.vsnl.net.in
Bangalore Chapter	MSOP 08.11.2011 to 25.11.2011	Office Premises	Assistant Director & Programme Co-ordinator, Bangalore Chapter of the ICSI, Sheriff Cham- bers, 3 rd Floor, Rear Block, 14, Cunningham Road, Bangalore – 560 052 Phone: 22286574/22287158 Tele Fax: 22261861 (STD Code: 080) E-Mail: bangalore@icsi.edu ; icsibc@sify.com
NIRO	MSOP 02.11.2011 to 22.11.2011 29.11.2011 to 16.12.2011 20.12.2011 to 05.01.2012	Office Premises	Programme Co-Ordinator ICSI-NIRC Building, Plot No.4 Prasad Nagar Institutional Area, Near Rajendra Place, New Delhi - 110005 Phone - 011-25816593, 49343008 Email: niro@icsi.edu
CCGRT	MSOP (Residential) 10.11.2011 to 25.11.2011	Office Premises	Program Co-ordinator ICSI-CCGRT, Plot No. 101, Sector 15, Institutional Area, CBD Belapur, Navi Mumbai, Ph. 022-41021504/05 Email- icsiccgrt@gmail.com

STUDENT INDUCTION PROGRAMMES (SIPs)

SIRO	14.11.2011 to 22.11.2011 12.12.2011 to 20.12.2011	Office Premises	Joint Director, ICSI-SIRC HOUSE, No. 9, Wheat Crofts Road, Nungambakkam, Chennai-600034, Ph. 044-28279898 / 28222212, Telefax:28268685 E-Mail: siro@icsi.edu , icsisirc@md3.vsnl.net.in
Bangalore Chapter	14.11.2011 to 22.11.2011 12.12.2011 to 20.12.2011	Office Premises	Assistant Director & Programme Co-ordinator, Bangalore Chapter of the ICSI, Sheriff Chambers, 3 rd Floor, Rear Block, 14, Cunningham Road Bangalore – 560 052, Phone: 22286574/22287158 Tele Fax: 22261861 (STD Code: 080) E-Mail: bangalore@icsi.edu ; icsibc@sify.com
Modinagar Chapter	14.11.2011 to 20.11.2011	MM(PG) Degree College, Delhi-Meerut, G.T Road, Modinagar	Executive Officer, Modinagar Chapter of ICSI, Near Modi Steels, Opp. M.M. Printers, Delhi-Meerut G.T. Road, Modinagar-201 201, Email: icsimodinagarchapter@rediffmail.com , Phone: 01232-243048

TRAINING ORIENTATION PROGRAMMES (TOPs)/ EXECUTIVE DEVELOPMENT PROGRAMMES (EDPs)

SIRO	21.11.2011 to 30.11.2011 (EDP)	Office Premises	Joint Director, ICSI-SIRC HOUSE, No. 9, Wheat Crofts Road, Nungambakkam, Chennai-600034 Ph. 044-28279898 / 28222212, Telefax:28268685 E-Mail: siro@icsi.edu , icsisirc@md3.vsnl.net.in
Bangalore Chapter	13.12.2011 to 22.12.2011 (EDP)	Office Premises	Assistant Director & Programme Co-ordinator, Bangalore Chapter of the ICSI, Sheriff Chambers, 3 rd Floor, Rear Block, 14, Cunningham Road, Bangalore – 560 052 Phone: 22286574/22287158, Tele Fax: 22261861 (STD Code: 080), E-Mail: bangalore@icsi.edu ; icsibc@sify.com

Student Services

ACADEMIC DEVELOPMENT PROGRAMME (ADPs)/PROFESSIONAL DEVELOPMENT PROGRAMMES (PDPs)

SIRO	11.11.2011, 25.11.2011, 09.12.2011, 23.12.2011 (PDP)	Office Premises	Joint Director, ICSI-SIRC HOUSE, No. 9, Wheat Crofts Road, Nungambakkam, Chennai-600034 Ph. 044-28279898 / 28222212, Telefax:28268685 E.Mail: siro@icsi.edu , icsisirc@md3.vsnl.net.in
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Online Services for Students through students' portal www.icsi.in

Students of ICSI may avail following online services:

- (i) Students can view the status of his / her registration application form already submitted for registration as student.
- (ii) Students can take printout of Admit Card (i.e. Roll No. of exam), Registration letter, De-novo letter, Extension letter, Professional Program enrolment letter etc.
- (iii) New Students can submit their online registration form for registration in Foundation / Executive Programme.
- (iv) Students who have passed both modules of Executive Program, they can submit their enrolment form for admission in Professional Programme.
- (v) Students can take printout of "e-Student Identity Card".
- (vi) Students can change their address, Mobile Number, e-mail ID etc. instantly.
- (vii) Students can submit the "On-line Examination Form" for appearing in institute's examination to be held in June / December.
- (viii) Students who have already submitted their examination form and subsequently they wish to apply for any change in Exam Centre / or Module / or Medium of examination, they can also submit such requests through on-line services.

COMPANY SECRETARIES EXAMINATIONS – DECEMBER, 2011

TIME TABLE & PROGRAMME

DATE AND DAY	MORNING SESSION 9.00 AM TO 12.00 NOON		AFTER-NOON SESSION 1.30 PM TO 4.30 PM
	FOUNDATION PROGRAMME	PROFESSIONAL PROGRAMME	
26.12.2011 Monday	English and Business Communication	Company Secretarial Practice (MODULE-I)	EXECUTIVE PROGRAMME General and Commercial Laws (MODULE-I) Company Accounts, Cost & Management Accounting (MODULE-I) Tax Laws (MODULE-I) Company Law (MODULE-II)
27.12.2011 Tuesday	Economics and Statistics	Drafting, Appearances and Pleadings (MODULE-I)	
28.12.2011 Wednesday	Financial Accounting	Financial, Treasury and Forex Management (MODULE-II)	
29.12.2011 Thursday	Elements of Business Laws and Management	Corporate Restructuring and Insolvency (MODULE-II)	
30.12.2011 Friday		Strategic Management, Alliances and International Trade (MODULE-III)	Economic and Labour Laws (MODULE-II)
31.12.2011 Saturday			Advanced Tax Laws and Practice (MODULE-III)
01.01.2012 Sunday	Due Diligence and Corporate Compliance Management (MODULE-IV)		
02.01.2012 Monday	Governance, Business Ethics and Sustainability (MODULE-IV)		