

**OFFICE OF THE FIRST APPELLATE AUTHORITY**  
**(Appointed under the Right to Information Act, 2005)**  
**The Institute of Company Secretaries of India**  
**ICSI House, C-36, Institutional Area, Sector-62,**  
**Noida - 201 309 (U.P.)**

**Appeal No. 48/2020**

IN THE MATTER OF:

Bhavna Dwarkadas Kukreja  
Bk. No. 209 , Room No. 5  
Near - Jhulelal Mandir  
Takdi Ulhasnagar.  
Maharashtra – 421 001

Appellant

Vs.

Central Public Information Officer  
The Institute of Company Secretaries of India  
ICSI House  
22, Institutional Area, Lodi Road  
New Delhi - 110 003

Respondent

Date of Order : 27<sup>th</sup> May, 2020

**ORDER**

1. The Appellant has filed first appeal on 27th April, 2020 under Section 19(1) of the Right to Information Act, 2005 against response issued vide letter Ref. No. RTI 2005/4056(20) dated 01.04.2020 by the Central Public Information Officer (CPIO) (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
2. The Appellant vide her application dated 04.03.2020 had requested to provide the copies of answer books pertaining to her appearance in December, 2019 session of CS Examinations.
3. The Respondent vide letter dated 01.04.2020 issued the response to the Appellant wherein it was advised to send the requisite fee applicable under the RTI Act.
4. The Appellant has informed in the instant appeal that “I had filed an RTI in your department dated 04/03/2020. Today, the limit of 30 days has exceeded and I have not got the required Information. So, I request you to please take cognizance on this matter and provide answer.”
5. The Respondent has informed against the instant appeal that the earlier reply stands and has further informed as under :

“This is to inform that as per notifications issued by the Government of India; we are still in national lockdown and have to take preventive measures to contain the spread

of Novel Coronavirus (COVID-19) and waiting for the lockdown to end and get back to normalcy of regular office work since the requisite information is available only in hardcopies and the same is in office where we are not allowed to go due to national lockdown and the offices are still not open completely for all the employees.

However, we can understand the concern of applicant, therefore, we are assuring that whenever national lockdown will be over; the information will definitely be provided as per the provisions of the Right to Information Act, 2005 read with Rule 4 of RTI Rules, 2012. The same has also informed to the applicant vide email dated 27.03.2020.”

6. This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.
7. This Office concurs with the submissions of the Respondent. However, the Respondent is directed to forward the copies of answer books to the Appellant after the prevailing situation in the country is normalized on compliance with all formalities by the Appellant.

The appeal is accordingly disposed of.

Sd/-

(Ankur Yadav)

First Appellate Authority

Copy to :

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Maharashtra – 421 001

2. Mr. Surya Narayan Mishra  
Central Public Information Officer  
The Institute of Company Secretaries of India  
ICSI House, 22, Institutional Area  
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3. Directorate of IT - For publishing on the website