

**OFFICE OF THE FIRST APPELLATE AUTHORITY**  
**(Appointed under the Right to Information Act, 2005)**  
**The Institute of Company Secretaries of India**  
**ICSI House, C-36, Institutional Area, Sector-62,**  
**Noida - 201 309 (U.P.)**

**Appeal No. 117/2020**

IN THE MATTER OF:

Shruti Jain  
20 Round Tank Lane  
Shantiniketan Apartment  
Block A, Flat No. 307  
HAWRAH- 711101  
West Bengal

Appellant

Vs.

Central Public Information Officer  
The Institute of Company Secretaries of India  
ICSI House  
22, Institutional Area, Lodi Road  
New Delhi - 110 003

Respondent

Date of Order : 20th August, 2020

**ORDER**

1. The Appellant has filed first appeal on 24<sup>th</sup> July, 2020 under Section 19(1) of the Right to Information Act, 2005 in connection with query Ref. No. RTI 2005/4666(20) dated 27.07.2020 against the Central Public Information Officer (CPIO) (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
2. The Appellant vide her application dated 30.03.2020 had requested to provide the certified copies of answer books pertaining to her appearance in December, 2019 session of CS Examinations.
3. The Appellant has informed in the instant appeal that "I have not received any response from the concerned authorities".
4. The Respondent has informed against the instant appeal as under :

"This is to inform that we have provided the requisite information/ documents vide Email dated 27.07.2020 in which a web-link, Username and Password given to the RTI applicant (appellant herein) to download and view the answer copies. If she has not yet downloaded the requisite documents, then she may download the same within 21 days from 21.07.2020. It is also necessary to inform that the web-link will be expired after completion of 21 days"

5. This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.
6. This Office concurs with the submissions of the Respondent.

The appeal is accordingly disposed of.

Sd/-  
(Ankur Yadav)  
First Appellate Authority

Copy to :

1. Ms. Shruti Jain  
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Shantiniketan Apartment  
Block A, Flat No. 307  
HAWRAH- 711101  
West Bengal
2. Mr. Surya Narayan Mishra  
Central Public Information Officer  
The Institute of Company Secretaries of India  
ICSI House, 22, Institutional Area  
Lodi Road  
New Delhi - 110 003
3. Directorate of IT - For publishing on the website